



ICC Advisor's Report
Wednesday, November 11, 2015

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<http://www.deanza.edu/clubs>

(New Info is in bold text)

Office Hours: Sign up on ICC Officers Door
T: 9:30 am - 10:30 am
W: 10:30 am - 11:30 am
Th: 1:30 pm - 3:30 pm

If I am not in the ICC Office, Please check inside the
Office of College Life/Student Activities Office

F.Y.I

1. **Freaky Friday Fall Dance:** Advance ticket sales are ___! Dance Tickets are \$10 at the Door.
2. **Large Posters:** The recommended size of your poster design of 24" x 31" because that size conforms to the ratio for letter size paper (8.5" x 11"). Here are the various ratios for letter size paper: 8.5 " x 11" (letter size flyer), 18.5" x 24" (small poster), 24" x 31" (large poster) 4.25" x 5.5" (quarter sheet size flyer) Our office will print up to four poster for your events held on campus and we request that you bring in your files for printing at least one week prior to your event.
3. **Copy Machine in the Office of College Life:** Please be considerate of others when making large quantity of copies. Also please take your original from the copy machine.
4. **Club Flyers:** Please remove posted club flyers after your club event is over.
5. **Free Legal Advice:** Sign up for 15 minutes appointments with lawyer, Ron Goularte to discuss a legal question at the front desk of the College Life Office. Please show your current DASB card.
6. **Sign up for 2016 Welcome Week Jan 4-7, 2016!** Please sign up for shift for Welcome Week Winter Quarter, 2015. Sign up sheet is at the ICC Meeting and at the College Life Clip Board. Deadline is Friday, Dec 4, 2015 at 4:00pm. Reminder: \$25 fine if your club doesn't sign up for shift by deadline. Failure to show up for shift results in probation.

Sign Up on Clipboards at ICC Meeting / Office of College Life

- ❖ Welcome Week – January 4 – 7, 2016
- ❖ Deadline for ICC Chair of Programs Application: Mon. Nov. 16 by 4:00 pm

De Anza Websites

- <http://www.deanza.edu/clubs>
- <http://www.deanza.edu/dasb>
- <http://www.deanza.edu/collegelife>
- <http://www.deanza.edu/financialaid>
- <http://www.deanza.edu/financialaid/scholarship.html>
- <http://www.deanza.edu/healthservices>
- <http://www.deanza.edu/diningservices/Studentclubpricing.html>