



ICC EXECUTIVE MEETING MINUTES

Wednesday, November 30 2022

2:30 PM PST

Remotely Via Zoom

Facilitator: Khanh Ngo, ICC Chairperson
& Maritza Arreola, ICC Advisor

Contact: icchairperson@fhda.edu or arreolamaritza@fhda.edu

Zoom Information

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/88338765802?pwd=Y0xnVXg5RFVlT2hJQVl5T1kyUkloUT09>

Meeting ID: 883 3876 5802

Passcode: 753420

One tap mobile:

+16699006833,,88338765802# US (San Jose)

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Dial by your location

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+1 646 876 9923 US (New York)

Meeting ID: 919 0772 8512

International numbers: <https://fhda-edu.zoom.us/j/88338765802?pwd=Y0xnVXg5RFVlT2hJQVl5T1kyUkloUT09>

Call to Order

ICC Advisor, Maritza Arreola, called the ICC Officer Meeting to order at 2:39pm.

Attendance

Position	Name	Present	Absent	Late	Excused
Chairperson	Khanh N.	X			
Chair of Club Affairs	Cedric B.	X			
Chair of Finance	Will W.	X			
Chair of Programs	Ruchira D.	X			

Chair of Marketing	Alena Y.	X			
Secretary	Sean H.	X			
Vice-chair of Programs	Arshiya R.	X			
Vice-chair of Marketing	Britney C.	X			
Intern	Charm H.	X			
Intern	Angela W.	X			
Intern	Phway M.	X			
Intern	Crystal N.			X	
Intern	Dana S.	X			
Intern	Annika D.				X
Advisor	Maritza A.	X			

Guests

- No Guest.

Public Comments / Questions for ICC

Business Items

1. **Check In (Discussion)**

Presenter: Maritza

Description: This item is to check in with all those present at this meeting.

Time: 5 min

2. **Method for ICC Executive Meetings (Discussion)**

Presenters: Maritza

Description: This item is to deciding method for ICC Executive Meetings for Winter Quarter.

Time: 5 min

Possible Motions:

- Move to have ICC Executive Meetings meet online only in accordance with Assembly Bill 361 for the month of November 2022 due to the continued state of emergency.
- Move to have the ICC Executive Meetings simultaneously on campus and online (HyFlex) in accordance with Assembly Bill 361 for the month of November 2022 due to the continued state of emergency.
- Move to have ICC Executive Meetings on campus only for the month of November 2022.

- Cedric moved to have the ICC Executive Meetings simultaneously on campus and online (HyFlex) in accordance with Assembly Bill 361 for the month of November 2022 due to the continued state of emergency. Seconded by Khanh. No objections. The motion was passed by consensus.

3. **Club Room Clean-up (Discussion)**

Presenters: Ruchira and Maritza

Description: This item is to discuss about the Club Room clean-up day on December 2.

Time: 15 min

- Club Room clean-up is cancelled due to a small amount of RSVP received. The clean-up will continue in the early winter quarter of 2023.

4. **Winter 2023 Club Day (Discussion)**

Presenters: Ruchira and Arshiya

Description: This item is to discuss about the upcoming Winter 2023 Club Day.

- a. Locations?
- b. Who is available?

Time: 15 min

- Will: I don't think it was a very good idea to like move it from outside the quadrant or away from the library, because I feel like the foot traffic you get there is extremely valuable and I'm not sure it's worth.
- Cedric: Since the club day gets really loud, I think that volume will attract people anyway, and also like just this quarter. The Sunken Garden also has more space.
- Ruchira: Yeah, I think I agree with Cedric.

5. **ICC Sweater (Action)**

Presenters: Maritza

Description: This item is to decide the color for the ICC sweater.

Time: 5 min

- A poll will be sent out to decide on the color of the ICC sweater.

6. **Winter Quarter Schedule (Discussion)**

Presenters: Maritza

Description: This item is to discuss Office Hours, One-on-one meetings with Maritza, and Executive Meetings during Winter Quarter 2023.

Time: 5 min

- All the officers agreed to hold the Executive Meetings on Wednesday.

7. **Check in about the Display Case (Discussion)**

Presenters: Maritza, Cedric, Alena

Description: This item is to check in about the display case.

Time: 5 min

- The marketing team is working on the posters for the display case.

Public Comments

- No public comments

Adjournment

ICC Advisor, Maritza Arreola, adjourned the meeting at 3:30pm

Announcements

-No announcements are made