

**MINUTES**  
**DASB BUDGET AND FINANCE COMMITTEE MEETING**  
**Friday, October 29, 2004**  
**10:00 am**  
**Santa Cruz Room**

**Call to Order**

Henna Khan called the meeting to order at 10:04 am.

**Roll Call**

Name	Present	Absent	Late	Left Early
Stephanie Bellini		X		
Nadine Foster-Mahar			X 10:25 am	
Amine Hambaba	X			
Henna Khan	X			
Jane Qi	X			

Ex-Officio: John Cogna, Advisor  
 Lisa Kirk, Accountant  
 Dennis Shannakian, Administrative Assistant

**Approval of Minutes**

Jane Qi moved to approve the minutes of Friday, October 22, 2004.

Amine Hambaba seconded the motion.

Lisa Kirk corrected agenda item 2 of Friday, October 22, 2004's minutes: Jo Ann Okabe-Kubo, not Duane Kubo, presented the item.

Jane Qi corrected Roll Call of Friday, October 22, 2004's minutes: Henna Khan should be marked as present.

After the stated revisions, there were no objections to the minutes of Friday, October 22, 2004.

Motion to approve the minutes of Friday, October 22, 2004 was passed by consensus.

**Public Comments**

There were no public comments.

**Consent Calendar**

There were no items on the consent calendar.

**Business****DISCUSSION/ACTION**1. **New Funding**

This item is to discuss and approve an amount of \$500 from account 41-52002 (Summer/Fall Special Allocations) requested by Nancy H. Olsen, International Studies Instructor, for a guest speaker to present to ICS 5/ARTS 2F classes.

Presenter: Nancy Olsen

Time Limit: 10 minutes

Nancy Olsen presented information about the guest speaker to present to ICS 5/ARTS2F classes.

Jane Qi moved to approve \$500 from account 41-52002-9999. (Summer/Fall Special Allocations).

Discussion occurred.

Nadine Foster-Mahar moved the end discussion.

Amine Hambaba seconded the motion.

Henna Khan moved to amend the requested amount of \$500 to \$515, and approve the new funding of \$515 with the given stipulations:

- a. Nancy Olsen find a venue as soon as possible and report back to the Finance Committee with times and locations.
- b. Have at least 2 presentations.
- c. On the flyer promoting the event, include the DASB logo stating "Funded by the DASB".

Amine Hambaba seconded the motion.

**Roll Call Vote**

Name	Approve	Not Approve	Abstain	Note
Stephanie Bellini	-	-	-	Absent

Nadine Foster-Mahar	X			
Amine Hambaba	X			
Henna Khan			X	Chair
Jane Qi	X			

With 3 approve votes to 0 not approve, motion to fund \$515 from account 41-52002-9999 (Summer/Fall Special Allocations) with the provided stipulations passed unanimously.

**DISCUSSION/ACTION**

2. New Funding

This item is to discuss and approve an amount of \$7,200.00 for a new softball scoreboard.

Presenter: Nikki Dequin

Time Limit: 10 minutes

Nadine Foster-Mahar presented the request of \$7,200.00 for a new softball scoreboard.

Nadine Foster Mahar moved to approve \$7,200.00 from account 41-52230-6420 (Capital Allocations).

Amine Hambaba seconded the motion.

There was no discussion.

**Roll Call Vote**

Name	Approve	Not Approve	Abstain	Note
Stephanie Bellini	-	-	-	Absent
Nadine Foster-Mahar	X			
Amine Hambaba	X			
Henna Khan			X	Chair
Jane Qi	X			

With 3 approve votes to 0 not approve votes, motion to approve \$7,200.00 from account 41-52230-6420 (Capital Allocations) passed unanimously.

**DISCUSSION/ACTION**

3. New Funding

This item is to discuss and approve an amount of \$2,988.00 for 2 Dell computers for the ICC Officer's rooms.

Presenter: Eddie Voss

Time Limit: 10 minutes

Eddie Voss presented the request for new funding.

Nadine Foster Mahar moved to approve \$2,990.00 from account 41-52230-6420 (Capital Allocations) for 2 Dell computers with the given stipulations:

- a. The old computer in the ICC Officer's rooms donated to the club rooms.
- b. The old computer be completely rebuilt and cleaned before use in the club room.

Jane Qi seconded the motion.

Discussion occurred.

Amine Hambaba moved the end discussion.

Jane Qi seconded the motion.

**Roll Call Vote**

Name	Approve	Not Approve	Abstain	Note
Stephanie Bellini	-	-	-	Absent
Nadine Foster-Mahar	X			
Amine Hambaba	X			
Henna Khan			X	Chair
Jane Qi	X			

With 3 approve votes to 0 not approve votes, motion to approve \$2,990.00 from account 41-52230-6420 (Capital Allocations) passed unanimously.

**DISCUSSION/ACTION**

4. Line Item Transfer

This item is to discuss and approve an amount of \$1654.06 from account 41-57450-4010 (Massage Therapy Program- Supplies) to account 41-57450-4013 (Massage Therapy-Promotional Items) for massage therapy program t-shirts.

Presenter: Jeffrey Forman

Time Limit: 10 minutes

There was no presenter for the agenda item.

Nadine Foster-Mahar moved to approve \$1654.06 transferred from account 41-57450-4010 (Massage Therapy Program- Supplies) to account 41-57450-4013 (Massage Therapy-Promotional Items).

Jane Qi seconded the motion.

Discussion occurred.

Amine Hambaba moved to add the stipulation the shirts remain in the program than be given individually to the current Massage Therapy Program students.

Jane Qi seconded the motion.

**Roll Call Vote**

<b>Name</b>	<b>Approve</b>	<b>Not Approve</b>	<b>Abstain</b>	<b>Note</b>
Stephanie Bellini	-	-	-	Absent
Nadine Foster-Mahar	X			
Amine Hambaba	X			
Henna Khan			X	Chair
Jane Qi	X			

With 3 approve votes to 0 not approve votes, motion to approve \$1654.06 transferred from account 41-57450-4010 (Massage Therapy Program- Supplies) to account 41-57450-4013 (Massage Therapy-Promotional Items) with the said stipulation for the Massage Therapy Program t-shirts passed unanimously.

**Burning Issues**

There were no burning issues.

**Announcements/Informational Reports**

Future Meeting Times:

Friday, November 5, 2004 meeting moved to Wednesday, November 3 at 4:00 pm in Student Council Chambers.

Friday, November 12<sup>th</sup> at 10 am.

**Adjournment**

Henna Khan adjourned the meeting at 11 am.

Submitted By:

Queena Q. Deschene

DASB Secretary

Approved Minutes of Friday, October 29<sup>th</sup>, 2004