

MINUTES DASB BUDGET AND FINANCE COMMITTEE MEETING Monday, January 10th, 2004 4:00 pm Santa Cruz Room
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Call to Order

Henna Khan called the meeting to order at 4:05 pm.

Roll Call

Name	Present	Absent	Late	Left Early
Stephanie Bellini	X			X 5:58 pm
Nadine Foster	X			
Amine Hambaba			X 4:31 pm	
Henna Khan	X			
Jane Qi			X 4:37 pm	

Ex-Officio: Lisa Kirk, Accountant

Guests: David Coleman, Casey Dick, Helia Leung, Lilya Mitelman, Rob Mieso, Harris Qureshi, Gita Ram, La Donna Yumori-Kaku

Approval of Minutes

Wednesday, November 10th, 2004

Friday, December 19th, 2004

Wednesday, December 3rd, 2004

Nadine Foster moved to approve the minutes of November 10th, November 19th, and December 3, 2004 as amended.

Stephanie Bellini seconded the motion.

Motion to approve the said minutes passed by consensus.

Public Comments

There were no public comments.

Consent Calendar

1. Line item transfer. \$300.00 of account 41-56650 (Outreach Committee) from object code 4209 (Banquet Supplies) to object code 4015 (Refreshments/Meeting Meals).

Nadine Foster moved to move Consent Calendar item 1 to Business.

Stephanie Bellini seconded the motion.

Motion to move Consent Calendar item 1 to Business passed by consensus.

2. Line item transfer. \$350.00 of account 41-55117 (DASB Card Office) from object code 3100 (Classified Benefits) to object code 3200 (Benefits).

Nadine Foster moved to approve line item transfer of \$350.00 from account 41-55117 (DASB Card Office), object code 3100 (Classified Benefits) to object code 3200 (Benefits).

Stephanie Bellini seconded the motion.

Discussion occurred.

Motion to approve \$350.00 from account 41-55117 (DASB Card Office), object code 3100 (Classified Benefits) to object code 3200 (Benefits) passed by consensus.

Nadine moved to approve the Consent Calendar as amended.

Stephanie Bellini seconded the motion.

Motion to approve the consent calendar passed by consensus.

Business

3. Line item transfer moved from Consent Calendar. \$300.00 of account 41-56650 (Outreach Committee) from object code 4209 (Banquet Supplies) to object code 4015 (Refreshments/Meeting Meals).
Nadine Foster moved to approve \$300.00 of account 41-56650 (Outreach Committee) from object code 4209 to object code 4015.
Stephanie Bellini seconded the motion.
Discussion occurred.
By majority vote, motion to approve \$300.00 of account 41-56650 (Outreach Committee) from object code 4209 to object code 4015 passed by consensus.
4. New Funding
This item is to discuss and approve funding of \$29,350.00 for the Assessment Center.
Presenter: Bert Manriquez
Nadine Foster moved to postpone the request for new funding until the end of Business items.
Nadine Foster amended the previous motion to postpone the request for new funding until the next DASB Finance Committee meeting.
5. New Funding
This item is to discuss and approve funding of \$12,150.00 for the DASB Flea Market's current 2004-2005 budget being under-funded due to security/patrol costs and other increases in expenses.
Presenter: Casey Dick
Casey Dick presented and answered questions regarding the request for new funding.
Nadine Foster moved to approve \$12,150.00 for DASB Flea Market's current budget from account 41-52002 (Special Summer/Fall Allocations).
Stephanie Bellini seconded the motion.
Discussion occurred.
By majority vote, motion to approve \$12,150.00 from account 41-52002 (Special Summer/Fall Allocations) passed by consensus.
6. New Funding
This item is to discuss and approve funding of \$6,364.00 for the Black Student Union and African Ancestry Faculty and Staff Association for student leadership conferences.
Presenter: David Coleman
David Coleman discussed and answered questions regarding the new funding request.
Nadine Foster moved to approve \$6,364.00 from account 41-52002 (Special Summer/Fall Allocations) for the Black Caucus Leadership Conference.
Stephanie Bellini seconded the motion.
Discussion occurred.
Nadine moved to table discussion of the agenda item until the end of the meeting.

Lisa Kirk discussed and answered questions regarding Allen Frische's memo regarding casual employees.

Burning Issues

Lisa Kirk addressed the need for the breakdown of the funding request on the January 12th, 2005 DASB Senate Agenda; also that the approved finance committee items should be immediately transferred onto the DASB Senate Agenda.
Henna Khan discussed meeting for the 2005-2006 budget requests. .

Announcements/Informational Reports

Future Meeting Times/Dates:

Wednesday, January 12th following DASB Senate meeting
Friday, January 14th, 2005 at 2:30 pm in Senate Office
Wednesday, January 19th, 2005 following DASB Senate meeting
Mondays 4 pm in the Santa Cruz room

Henna Khan recessed the meeting at 5:05 pm. The DASB Finance Committee will readjourn on Wednesday, January 12th, 2005 after the DASB Senate meeting.

Henna Khan readjourned the meeting from recess at 5:55 pm on Wednesday, January 12th, 2005.

Maryam Washington from the African Ancestry Association presented information regarding the Black Leadership Conference. The Association will need to report back to the Finance Committee with amounts for hotel, airfare, hotel rooms. Representatives from the organization will submit the required information before Friday 2:30 pm's meeting.

Henna Khan recessed the meeting at 6:02 pm on Wednesday, January 12, 2005.

Henna Khan readjourned the meeting from recess *January 14th, 2005*, at 2:58 pm.

Rhoda Wang, the new Director of Budget and Personnel introduced herself to the Finance Committee. She had worked as an assistant controller for six and a half years before joining District Payroll. In the future, the Finance committee may need to consult Mrs. Wang for the Campus Center Extension Project and the RFQ for cell phone vendors.

The Finance Committee reviewed the revised funding amount of \$5,360.24 submitted by David Coleman on 1/13/05. Please see Agenda Addendum 2 for information.

Nadine Foster moved to approve \$4940.00 from 41-52002 (Summer/Fall Special Allocations) for the African Ancestry Association to attend the Black Leadership Conference.

Jane Qi seconded the motion.

There was no discussion.

Motion to approve \$4940.00 from 41-52002 (Summer/Fall Special Allocations) for the African Ancestry Association to attend the Black Leadership Conference passed by consensus.

Stephanie Bellini was appointed as the Vice-Chair of the DASB Budget & Finance Committee, as explained the basic duties of the position.

Adjournment

Henna Khan adjourned the meeting at 3:18 pm on January 14th, 2005.

Submitted by

Queena Deschene
DASB Secretary
Approved Monday, January 31, 2005