

MINUTES
DASB BUDGET AND FINANCE COMMITTEE MEETING
Wednesday, November 30, 2005
1:45 PM
Santa Cruz Room

Call to Order

Sanjeet Heyer called the meeting to order at 1:50 PM.

Roll Call

Name	Present	Absent	Late	Left Early	
Ken Amornnopawong		X			Excused
Anna Callahan			1:51 PM		
Rameen Fattahi	X				Excused
Yaveth Gomez		X			
David He	X				
Sanjeet Heyer	X				
Kazuma Seto	X				

Guest List: Nancy H. Olsen, Rob Mieso, Kulwant Singh, Bernardo de Seabra, Katie Dunlop, Steven Walraven, Gloria Herstein

Advisors: John Cognetta, Lisa Kirk

Public Comments

There were no public comments.

Consent Calendar

There were no Consent Calendar items.

Business

1. DISCUSSION/ACTION

NASA/Ames Internship Program Funding

This item is to discuss and approve \$2624.00 for the NASA/Ames Internship Program to cover the cost of having an intern work ten hours a week until June 31st, 2006 in their office. The intern will work with the Director and Program Coordinators in order to increase the number of interns from De Anza College.

Presenter: Sandi Urabe

Sanjeet Heyer moved to postpone Business Item 1 (NASA/Ames Internship Program Funding) to next week's meeting on December 7th, 2005.

Anna Callahan seconded the motion.

David He moved to end discussion.

Kazuma Seto seconded the motion.

The motion to end discussion has passed by consensus.

Roll Call Vote

Name	Approve	Disapprove	Abstain
Ken Amornnopawong	-	-	-
Anna Callahan	X		
David He	X		
Rameen Fattahi	X		
Yaveth Gomez	-	-	-
Kazuma Seto	X		

The motion to postpone the item to next week's meeting passed unanimously with four yes votes.

2. DISCUSSION/ACTION

Math Performance Success Funding

This item is to discuss and approve \$1,000.00 to the Math Performance Success Program to cover the cost of helping the retention rates of MPS students by bringing in a motivational speaker and refreshments for the End of Year Ceremony.

Presenter: Hermino Hernando

Anna Callahan moved to table Business Item 2 (Math Performance Success Funding) temporarily.

Kazuma Seto seconded the motion.

Business Item 2 (Math Performance Success Funding) has been tabled temporarily.

3. DISCUSSION/ACTION

Collapsible Display Shelves

This item is to discuss and approve \$360.00 to Creative Arts – Ceramics to cover the costs of lumber, nails and screws to make six collapsible display shelves for Student Pottery sales.

Presenter: Linda Mau

Anna Callahan presented the item.

Anna Callahan moved to approve \$360.00 from Account 41-52230 (Capital) to Creative Arts – Ceramics to cover the costs of lumber, nails and screws to make six collapsible display shelves for Student Pottery sales.

Rameen Fattahi seconded the motion.

Discussion occurred.

Sanjeet Heyer moved to end discussion.

Rameen Fattahi seconded the motion.

The motion to end discussion passed by consensus.

Roll Call Vote

Name	Approve	Disapprove	Abstain
Ken Amornnopawong	-	-	-
Anna Callahan	X		
David He	X		
Rameen Fattahi	X		
Yaveth Gomez	-	-	-
Kazuma Seto	X		

The item passed unanimously with four yes votes.

4. DISCUSSION/ACTION

Softball Shed

This item is to discuss and approve \$5000.00 to the De Anza Athletics Department to cover the cost of a Softball Shed for storage located at the new Softball Field.

Presenter: Kulwant Singh

Kulwant Singh presented the item.

Discussion occurred.

No motion was made so the item does not pass.

5. DISCUSSION/ACTION

Cross Cultural Partner Funding

This item is to discuss and approve \$8,000.00 to ensure payment for their helpers. Their program is serving 40% more students than it did last year. They also want to convert their

application process to online data entry. \$4,714.00 will go to Student Payroll, \$85.00 will go to their benefits, and \$3,201.00 will go to food and drinks.

Presenter: Kathleen Dunlap

Kathleen Dunlap presented the item.

Discussion occurred.

Anna Callahan moved to approve \$6099.00 for the Cross Cultural Partner Funding to cover \$4417.00 for Student Payroll, \$85.00 for their Benefits, \$300.00 for Cookies and Drinks, and \$1000.00 for their International Buffets.

No motion was made on this.

Discussion occurred.

Anna Callahan moved to approve \$6099.00 for the Cross Cultural Partner Funding to cover \$4417.00 for Student Payroll, \$85.00 for their Benefits, \$300.00 for Cookies and Drinks, and \$1000.00 for their International Buffets.

No motion was made on this.

Rameen Fattahi moved to approve \$4600.50 to the Cross Cultural Partner Funding that would cover half of the cost of Student Payroll, half of the cost of Benefits, and \$2,201.00 for the International Buffet.

Discussion occurred.

No motion was made on this.

Bernardo de Seabra entertained a motion to approve \$6099.00 for for the Cross Cultural Partner Funding to cover \$4417.00 for Student Payroll, \$85.00 for their Benefits, \$300.00 for Cookies and Drinks, and \$1000.00 for their International Buffets.

Anna Callahan moved to approve \$6099.00 for the Cross Cultural Partner Funding to cover \$4417.00 for Student Payroll, \$85.00 for their Benefits, \$300.00 for Cookies and Drinks, and \$1000.00 for their International Buffets.

No motion was made.

Discussion occurred.

Sanjeet Heyer moved to postpone Business Item 5 (Cross Cultural Partner Funding) to next week's Budget and Finance Meeting on December 7th, 2005.

Rameen Fattahi seconded the motion.

The motion to postpone Business Item 5 (Cross Cultural Partner Funding) to next week's Budget and Finance Meeting on December 7th, 2005 has passed by consensus.

6. DISCUSSION/ACTION

New Outreach Computer

This item is to discuss and approve \$1,600.00 for the Outreach program to cover the cost of a new computer which will be replacing the five year old computer (which is in disrepair).

This new computer which will adhere to the District Standard specifications will be used for College Outreach recruitment.

Presenter: Rob Mieso

Rob Mieso presented the item.

Discussion occurred.

Anna Callahan moved to approve \$1,600.00 from Account 41-52230 (Capital) for the Outreach program to cover the cost of a new computer which will be replacing the five year old computer (which is in disrepair). This new computer which will adhere to the District Standard specifications will be used for College Outreach recruitment.

Rameen Fattahi seconded the motion.

Rameen Fattahi moved to end discussion.

Kazuma Seto seconded the motion.

The motion to end discussion has passed by consensus.

Roll Call Vote

Name	Approve	Disapprove	Abstain
Ken Amornnopawong	-	-	-
Anna Callahan	X		
David He			X
Rameen Fattahi	X		
Yaveth Gomez	-	-	-
Kazuma Seto	X		

The item passed unanimously with three yes votes and one abstention.

7. DISCUSSION/ACTION

Outreach Copier Maintenance

This item is to discuss and approve a budget transfer of \$600.00 from Account # 41-56790-5350 (Student Success and Retention Serv.) to Account # 41-56650-5350 (Outreach Program) for copier maintenance. The copier was originally purchased with DASB funds and has been moved from SSRS to the Outreach Program.

Presenter: Rob Mieso

Rob Mieso presented the item.

Rameen Fattahi moved to approve a budget transfer of \$600.00 from Account # 41-56790-5350 (Student Success and Retention Serv.) to Account # 41-56650-5350 (Outreach Program) for copier maintenance.

David He seconded the motion.

Anna Callahan moved to end discussion.

Rameen Fattahi seconded the motion.

Roll Call Vote

Name	Approve	Disapprove	Abstain
Ken Amornnopawong	-	-	-
Anna Callahan	X		
David He	X		
Rameen Fattahi	X		
Yaveth Gomez	-	-	-
Kazuma Seto	X		

The item passed unanimously with four yes votes.

8. DISCUSSION/ACTION

Postponing of Award to Next Year

This item is to discuss and approve a postponing of an award from Account 41-55108 (Artists as Agents of Social Change) to Academic Year 2006-2007.

Presenter: Nancy H. Olsen

Nancy H. Olsen presented the item.

Discussion occurred.

It was mentioned that it would be better to instead of postponing the award that there should be a budget transfer from Account 41-55108 (Artists as Agents of Social Change) to 41-52002 (Summer/Fall Special Allocations) then Nancy H. Olsen can fill out a budget request and hopefully that same amount of money will be allotted to her next year.

Nancy H. Olsen will fill out a budget request for next year.

Anna Callahan moved to approve a budget transfer of \$2,000.00 from Account 41-55108 (Artists as Agents of Social Change) to 41-52002 (Summer/Fall Special Allocations).

Rameen Fattahi seconded the motion.

David He moved to end discussion.

Rameen Fattahi seconded the motion.

The motion to end discussion has passed by consensus.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>
Ken Amornnopawong	-	-	-
Anna Callahan	X		
David He	X		
Rameen Fattahi	X		
Yaveth Gomez	-	-	-
Kazuma Seto	X		

The item passed by unanimously with four yes votes.

Approval of Minutes

November 23, 2005

Sanjeet Heyer moved to approve the Minutes of November 23rd, 2005.

David He seconded the motion.

The motion to approve the Minutes of November 23rd, 2005 has passed by consensus.

Burning Issues

John Coggnetta: The Budget and Finance Committee should know their budget better. Senators should practice clearer speech so not to confuse those with financial requests.

Sanjeet Heyer: There might be a possible change in the budget deliberations due to an emergency involving going out of town. It would be good to also have the budget workshop right before the first budget deliberation.

Announcements/Informational Reports

- Anna Callahan: December 7th and December 21st will be the two meeting dates for the Senate and they are mandatory.
- Lisa Kirk: The Capital account should be allocated by the end of Winter Quarter.

Adjournment

Sanjeet Heyer adjourned the meeting at 3:00 PM.

Submitted by,

Joseph William Derflinger

DASB Secretary

Approved Wednesday, December 7, 2005