

## DASB FINANCE COMMITTEE AGENDA ITEM

This form must be submitted to Student Accounts **NO LATER** than 4:30 PM on the Tuesday (subject to change) before the meeting in which you wish the item to appear. It **MUST** be filled out completely (all pages), or your request may be postponed or denied. Attach additional sheets if necessary.

Clubs should fill out the "ICC/Club Budget Request" form for all requests.

**NOTE:** The Finance Committee does not meet during the first week of the quarter, dead and finals weeks or breaks.

**RECEIVED**

OCT 16 2019

**DE ANZA COLLEGE  
STUDENT ACCOUNTS**

*Please submit the original and one (1) copy of this form and any attachment(s) for a total of two (2) sets.*

Name: Julie Pesano Signature & Date: 10/13/19 Julie Pesano  
 Phone: x 8653 E-mail: pesanojulie@fhda.edu

Group or department you are representing: English Department

*You are required to attend the DASB Finance Committee meeting, Monday at 3:30 PM (subject to change), to answer any questions for items 1 and 2 below and possibly item 3 as well if determined by the Chair of Finance.*

**Request to be on the Finance Committee Agenda For: (check one)**

1.  **GENERAL ITEM (Includes Budget Transfers):**  
 Summary of item: (REQUIRED, use additional sheets if necessary) San Francisco Shakespeare Festival (SFShakes.org) production of Macbeth on De Anza Campus Winter 2020

2.  **NEW OR ADDITIONAL FUNDING: Total Requested Amount \$ \$878.00**  
*Complete the next two pages as well when requesting new or additional funding. Attach additional sheets if necessary. Also attach additional details and event/program descriptions. Incomplete applications will not be accepted.*

3.  **OBJECT CODE/LINE ITEM TRANSFER (Only Page 1 Required; must attend Finance Committee meeting only if contacted):**

Account Name: \_\_\_\_\_  
 Account Number: \_\_\_\_\_

From Object Code:	To Object Code:	Requested Amount \$	DASB Use only Approved Amount \$
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Reason for Transfer: (REQUIRED, use additional sheets if necessary) \_\_\_\_\_  
 \_\_\_\_\_

*The Budgeter and Administrator cannot be the same person.*

\_\_\_\_\_  
 Budgeter's Name (PRINT)      Budgeter's Signature      Phone Number      E-mail

\_\_\_\_\_  
 Administrator's Name (PRINT)      Administrator's Signature      Phone Number      E-mail

**Action Taken  
(office use only)**

Transfer Approved and Forwarded to Student Accounts on \_\_\_\_\_ Date \_\_\_\_\_  Transfer Denied

\_\_\_\_\_  
 DASB Chair of Finance      Date      DASB Advisor      Date

The DASB Finance Code and the DASB Budget Stipulations must be adhered to at all times.  
 They are available at <http://www.deanza.edu/dasb/budget/>

## NEW OR ADDITIONAL FUNDING REQUESTS

1. Program (Account) Name: De Anza English Department
2. Have you previously received DASB funding for this program?  
No  Yes  DASB Account Number: \_\_\_\_\_ Year Funded: \_\_\_\_\_
3. If yes, amount previously requested for current account \$ \_\_\_\_\_
4. If yes, total amount previously allocated current account \$ \_\_\_\_\_
5. How long has this program existed? Since 1967 when De Anza was founded
6. Number of students directly served or involved in this program: Every De Anza Student taking Required English Courses

***Please ACCURATELY and THOROUGHLY complete numbers 8 – 11 and use additional sheets if necessary.***  
7. List ALL other accounts and/or sources of income (list ALL Account Numbers, Account Names, Account Balances and Account Purposes/Restrictions) also list ALL Co-Sponsorships for the Program; include anticipated future sources and co-sponsorships. Accounts and amounts will be verified. **Failure to disclose ANY and ALL non-DASB Funding Sources will result in the immediate disqualification of your request and/or the freezing of your DASB Account if already approved.**

B Budget Accounts: None  
Trust Accounts: None  
Fund 15 Accounts: None  
FHDA Foundation Accounts: None  
Grant Funded Accounts: None  
Other District Accounts: None  
Off-Campus/Off-District Accounts: None  
On-Campus Co-Sponsorships: None  
Off-Campus Co-Sponsorships: None

8. Give a brief description of the program/services to be provided and how they fulfill the mission of the college. How will these funds benefit present and future students? See Attached

9. How do you use other funding to support your program? This one time Shakespeare Performance has no other funding

10. What would be the impact if DASB did not completely fund this request? \_\_\_\_\_  
Many students would finish two years of college without ever having seen any live theater or been exposed to any Shakespeare.

11. How have you been meeting or how do you plan to meet the budget stipulation of requiring that all students benefiting from DASB funds allocated to you have paid the \$10 DA Student Body Fee and are DASB Members (DASB Budget Stipulation # 1)? This performance would be free and open to any De Anza student and would be scheduled midweek and midday when most students have the ability to see it.

**12. Total amount being requested**

**\$ 878.00**

*(You must also complete the object code information on the next page)*

### Signatures that are needed for requesting funds

All financial documents, forms, requests/requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASB funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. **The Budgeter and Administrator cannot be the same person.**

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They are available at <http://www.deanza.edu/dasb/budget/>**



8. Give a brief description of the program/services to be provided and how they fulfill the mission of the college. How will these funds benefit present and future students?

For many of our students, this Performance of *Macbeth* could be the first live performance and first Shakespeare performance they will ever have the chance to see. Shakespeare can seem intimidating and inaccessible, but the San Francisco Festival's one-hour performance will help bring theater to life, making it interesting, relevant, and approachable.

In the words of the San Francisco Shakespeare Festival's Mission Statement:

"We believe that Shakespeare experienced in a communal setting - whether it be outdoors, in a classroom or in a theater - elates the soul, inspires the mind and unifies those who sit beside each other. For the majority of our audiences, we are the first point of contact with Shakespeare and the performing arts. Our programming represents the plays in their finest light, demonstrates their relevance to today's society, and inspires our students and audiences to seek out additional theatrical experiences. By lowering practical and perceptual barriers, the Festival encourages broad participation in the arts and makes these artistic activities an active part of community life.

The Festival plays a vital role in the Bay Area arts community, serving as a catalyst for audience development by reaching thousands of people who otherwise do not attend live theater or may have never experienced it at all. The San Francisco Shakespeare Festival is dedicated to arts education, using its programs to foster a life-long appreciation of learning and the arts.

The Festival is a 501c3 nonprofit organization whose mission is to make the words and themes of Shakespeare accessible to everyone, regardless of age, ethnicity, financial status or level of education" (<http://www.sfshakes.org/about-us/mission>).

In light of De Anza's mission statement this *Macbeth* performance would provide and "an academically rich, multicultural learning environment that challenges students of every background to develop their intellect." Shakespeare's plays poetically get at the heart of the human experience and the universal themes of love, hate, sadness, ambition, death, and joy. *Macbeth* specifically asks us to critically think about tyrants in power, gender roles, the nature of justice, and mental instability, all relevant topics in today's current political and social climate.

Whether a student majors in English, Business, Computer Sciences, or Nursing, Shakespeare teaches how to relate, to have empathy, and to be better human beings.