



DASB SENATE MEETING MINUTES

Wednesday, September 9th, 2020

5:00 pm

Remotely Via Zoom

Chair: Katelyn Pan

Contact: dasbpresident@fhda.edu

Dennis Shannakian is inviting you to a scheduled Zoom meeting.

Phone one-tap: US: [+16699006833,,95443684505#](tel:+1669900683395443684505) or [+14086380968,,95443684505#](tel:+1408638096895443684505)

Meeting URL:

[https://fhda-](https://fhda.edu.zoom.us/j/95443684505?pwd=RINDVzNwM2NNaGxWc3ZKSEI5M0RCZz09&from=msft)

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Meeting ID: 954 4368 4505

Passcode: 916595

Join by Telephone

For higher quality, dial a number based on your current location.

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312 626 6799 or +1 646 876 9923 or +1 301 715 8592

Meeting ID: 954 4368 4505

[International numbers](#)

Call to Order

Katelyn called the meeting to order at 5:03 pm.

Roll Call

	Present	Absent	Excused	Late	Left Early
Katelyn P	X				
Michael W	X				
Grace L	X				
Kimberly L	X				
Kirana R	X				
Heidi L			X		
Yuetong Z	X				
Ananya B			X		
Kaitlyn P	X				
Bryan B	X				
Sparkle C	X				

Matthew H				X	
Alyssa I			X		
Jeffrey K	X				
Fatema K			X		
Kanto K	X				
Iris K	X				
Sam L			X		
Alice L				X	
Nowara M	X				
Khoa N			X		
Yvette R	X				
Kishore S	X				
Abdur S			X		
Britney T	X				
Kevin T	X				
Erin Z	X				

Approval of Minutes

- August 19th, 2020
- **Jeffrey moved to approve the minutes of August 19th, 2020**
 - **Seconded by Yuetong**
 - **No objections**

Motion passes on consensus.

Senators present: Katelyn P, Michael W, Grace L, Kimberly L, Kirana R, Yuetong Z, Kaitlyn P, Bryan B, Sparkle C, Jeffrey K, Kanto K, Iris K, Nowara M, Yvette R, Kishore S, Britney T, Kevin T, Erin Z

Public Comments

Please note: This segment of the meeting is reserved for persons desiring to address the DASB Senate on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and five (5) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASB Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).

No public comments.

Advisor Announcements

Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.

- Hyon Chu shared she hopes everyone is doing well and staying healthy.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Kirana informed senators class presentations will begin once the quarter starts and shared the importance of class presentations.
 - Kirana informed senators she needs at least 8 senators to participate in class presentations and to message her if interested.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee announcements.

Shared Governance Reports

- Grace shared IPBT is going to increase the amount of student voting seats from 2 to 4 and DASB is responsible to fill these seats with students that are not DASB senators.
 - Grace noted the November 1st deadline for submitting the proposed budget cuts is quickly coming up, and she hopes to work with the Elections Committee to fill the extra seats as soon as possible.
 - Grace shared IPBT will schedule its next meeting soon.
- Jeffrey shared APBT is planning reductions.

Inter Club Council Reports

- Karina shared Club Day is on October 1st and to make sure to sign up for that if you are in charge of a club.
 - Karina shared there will also be a Leadership Conference

Internal Committee Reports

No Internal Committee reports.

Consent Calendar

1. Add Kimberly Lam to Academic Senate Committee
2. Add Jeffrey Kaspro to Administrative Services Planning and Budget Team Committee
3. Add Yvette Reyes to Associated Students of Foothill College Campus Counsel Committee
4. Add Alice Lu to Campus Center Advisory Committee
5. Add Bryan Mathew Budiputra to Campus Center Advisory Committee
6. Add Kevin Trinh to Campus Center Advisory Committee
7. Add Yuetong Zhang to Campus Facilities Committee

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8. Add Katelyn Pan to Chancellor's Advisory Committee
9. Add Sparkle Chou to Classified Senate Committee
10. Add Katelyn Pan to College Council Committee
11. Add Michael Wallerius to College Council Committee
12. Add Kimberly Lam to College Council Committee
13. Add Kaitlyn Pasaylon to College Planning Committee
14. Add Erin Zhong to Course Scheduling and Enrollment Management Task Force Committee
15. Add Nathan Ngo to Curriculum Committee
16. Add Fatema Kazi to Educational Technology Advisory Committee
17. Add Heidi Liauw to Equity Action Council Committee
18. Add Iris Kim to Equity Action Council Committee
19. Add Grace Lim to Instructional Planning Budget Team Committee
20. Add Matthew Holt to Inter Club Council Committee
21. Add Sam Lai to Student Health Advisory Committee
22. Add Ananya Bapat to Student Senate for California Community Colleges Committee
23. Add Britney Tran to Student Services Planning and Budget Team Committee
24. Add Kirana Rafli to Student Services Planning and Budget Team Committee
25. Add Kishore Srivinas to Technology Committee
26. Add Nowara Mohamed to JMRR Advisory Board Committee
27. Add Grace Lim to Finance Committee
28. Add Katelyn Pan to Finance Committee
29. Add Jeffrey Kasproh to Finance Committee
30. Add Britney Tran to Finance Committee
31. Add Nathan Khoa to Finance Committee
32. Add Michael Wallerius to Elections Committee
33. Add Kimberly Lam to Elections Committee
34. Add Ananya Bapat to Elections Committee
35. Add Grace Lim to Elections Committee
36. Add Heidi Liauw to Diversity and Events Committee
37. Add Bryan Matthew Budiputra to Diversity and Events Committee
38. Add Alice Lu to Diversity and Events Committee

- **Grace moved to approve the Consent Calendar**
 - **Seconded by Kaitlyn**

- **No objections**

Motion passes on consensus.

Senators present: Katelyn P, Michael W, Grace L, Kimberly L, Kirana R, Yuetong Z, Kaitlyn P, Bryan B, Sparkle C, Matthew H, Jeffrey K, Kanto K, Iris K, Alice L, Nowara M, Yvette R, Kishore S, Britney T, Kevin T, Erin Z

Business Items

1. INFORMATION/DISCUSSION

Title: Training Fall Schedule

This item is to present the training Fall schedule for the week of September 14th to September 18th, including the times and training activities determined to take place.

Presenter: Hyon Chu

Time: 10 minutes

- Hyon Chu presented the Fall training schedule and discussed in detail what senators will be doing throughout the week as well as what events will be taking place.

2. INFORMATION/DISCUSSION

Title: AB963 Presentation

This item is to present the Student Civic and Voter Empowerment Act establishing that the California Community Colleges amongst other educational institutions are instructed to comply with provisions such as providing voter registration and election date information to the student body via campuswide email and social media, amongst other functions listed.

Presenter: Bob Stockwell, Nicky Yuen

Time: 15 minutes

- Each presenter briefly introduced themselves, explained what they do, and shared past achievements.
- Bob shared information about Prop 15. and explained the importance of passing this proposition.
 - Kathy gave further information about the importance of Prop. 15.
- Lawrence shared information about Prop. 16 and explained the importance of passing this proposition.
- Nicky shared they want DASB to hold a special meeting to endorse yes on Prop. 15 and Prop. 16. Their goal is to join DASB in class presentations to provide information about Prop. 15 and Prop. 16 to students.

- They also asked DASB to cosponsor the “Why Voting Matters” project, and Nicky explained what the project is.
- **Katelyn motioned to extend the discussion by 5 minutes.**
 - **Seconded by Jeffrey.**
 - **No objections.**

Motion passes on consensus.

Senators present: Katelyn P, Michael W, Grace L, Kimberly L, Kirana R, Yuetong Z, Kaitlyn P, Bryan B, Sparkle C, Matthew H, Jeffrey K, Kanto K, Iris K, Alice L, Nowara M, Yvette R, Kishore S, Britney T, Kevin T, Erin Z

- Grace asked when the money from Prop. 15 and 16, if passed, will be able to be used by De Anza.
 - Bob noted it will most likely be 2022 when the money will become available.
 - Nicky noted it will possibly two years to actually see revenue.
- Lawrence gave more information about Prop. 15 and Prop. 16. And encouraged everyone to look through the links provided.
- Kimberly and Hyon Chu discussed possible dates next week to hold a special meeting next week to further discuss Prop. 15 and 16.

3. INFORMATION/DISCUSSION

Title: Virtual Welcome Day Discussion

This item is to discuss and plan activities DASB will host for Virtual Welcome Day on September 18th, 2020. Including what information will be displayed on our Canvas shell, and the possibility of having senators available to answer student questions.

Presenter: Katelyn Pan

Time: 20 minutes

- Hyon Chu gave context about Virtual Welcome Day and noted Dennis is working on creating a Canvas shell for DASB to publish on Virtual Welcome Day.
- Dennis mentioned everything he has posted so far and asked senators if they want to include a discussion and/or a zoom meeting for students to drop in.
 - He noted he needs input from DASB and ICC about what they want to include in the Canvas shell.
- Suggestions were given by various senators.
- Dennis emphasized the Canvas shell is only for Welcome Day and will disappear once it's over. He noted there will be a future Canvas shell for DASB.
- More suggestions were given.

- Hyon Chu suggested submitting everything senators want to add to the shell to Dennis by next Thursday at noon.
- Katelyn informed she will create a document for everyone to contribute ideas and will submit the document to Dennis by next Wednesday.
- Katelyn asked if it's possible to see the Canvas shell prior to publishing.
 - Dennis noted he can possibly share it with people and will let her know.
- Hyon Chu shared she will change the Fall training schedule to give senators time to work out details regarding Virtual Welcome Day.

4. INFORMATION/DISCUSSION

Title: Weeks of Welcome Activities Discussion

This item is to discuss and brainstorm activities DASB will hold, with the objective of connecting with and familiarizing a new student to the community and resources at De Anza. This could include ice breaker activities to engage students.

Presenter: Michael Wallerius

Time: 10 minutes

- Michael asked for suggestions for casual ways to introduce DASB to students and each other.
- Hyon Chu shared Weeks of Welcome is new to Office of College Life, gave examples of various activities that will be happening, and shared the importance of getting involved in Weeks of Welcome.
 - Hyon Chu shared the goal of Weeks of Welcome is to get students to feel connected to De Anza.
- Dennis mentioned he is working on a webpage and poster for DASB and is willing to work with anyone if they want to help out.
- Michael asked for suggestions for Zoom games or activities to facilitate during Weeks of Welcome to engage students.
 - Hyon Chu gave suggestions.
 - Further discussion occurred regarding DASB's goal for Weeks of Welcome activities.
- Grace asked who is in charge of coordinating the Weeks of Welcome activities.
 - Hyon Chu mentioned Heidi could be in charge and asked if anyone would be willing to help her.
 - Kirana volunteered to help Heidi.

5. INFORMATION/DISCUSSION

Title: Formal Process for DASB Member Selection on Shared Governance

This item is to discuss how the DASB Senate would establish a formal process to select DASB members who are not Senators to fill vacant positions on shared governance groups.

Presenter: Grace Lim

Time: 20 minutes

- Grace shared information about IPBT including the increase in student voting seats and a debate within IPBT about how to fill those seats.
 - Grace shared DASB is responsible for filling the additional seats and needs to create a formal selection process.
- Kimberly shared there has already been interest from non-DASB senators about joining shared governance groups in the past and believes it's vital to fill the vacant seats as soon as possible.
- Arushi shared the seats should be filled by non-DASB members and the importance of reaching out to the right people.
- Katelyn asked if this should be handled through an elections process.
 - Hyon Chu noted it can be a whole new process or the elections committee can handle it.
 - Dennis shared it'd make the most sense to assign the Elections Committee to this task.
- Dennis shared the Executive Committee or the Elections Committee can take on this task and fill the seats for now with a temporary process, but noted the importance of not rushing the ongoing process.
- Grace asked if it would be realistic to have the bylaw changes and something to get the Elections Committee going approved by the next Senate meeting.
 - Dennis answered no and noted realistically this wouldn't be approved by the end of Fall quarter.
- Grace shared she wants to fill the vacant seats as soon as possible to include the two new students in the budget discussion before submitting the budget on November 1st.
 - Hyon Chu suggested using an interim process for filling the vacant seats.
- Further questions were asked, and discussion occurred about who would take on the task. It was decided to continue discussing who would take on the task offline.

Introduction and Approval of Prospective Senators

The following prospective senators attended their second Senate meeting:

- Arusha Sharma

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- Anthony Nguyen

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- Anthony Nguyen asked if prospective senators can attend the training week.
 - Hyon Chu answered yes.
- Karina asked how ICC can go about getting voting seats on DASB.
 - Katelyn asked Karina to message her directly.
- Amara asked senators to let her know if they arrive late or leave meetings early.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

No Senate announcements.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee announcements.

Adjournment

Katelyn adjourned the meeting at 6:59 pm.

Upcoming Events