

DASG FINANCE COMMITTEE AGENDA ITEM - UPDATED

This form must be submitted to Student Accounts **NO LATER** than 4:30 PM on the Tuesday (subject to change) before the meeting in which you wish the item to appear. It **MUST** be filled out completely (all pages), or your request may be postponed or denied. Attach additional sheets if necessary.

Clubs should fill out the "ICC/Club Budget Request" form for all requests.

NOTE: The Finance Committee does not meet during the first week of the quarter, dead and finals weeks or breaks.

Please submit the original and one (1) copy of this form and any attachment(s) for a total of two (2) sets.

Name: Dennis Shannakian Signature & Date: _____ 4/6/2022

Phone: 408-864-8757 E-mail: ShannakianDennis@fhda.edu

Group or department you are representing: Office of College Life

You are required to attend the DASG Finance Committee meeting, Monday at 3:30 PM (subject to change), to answer any questions for items 1 and 2 below and possibly item 3 as well if determined by the Chair of Finance.

Request to be on the Finance Committee Agenda For: (check one)

1. **GENERAL ITEM (Includes Budget Transfers):**
Summary of item: (REQUIRED, use additional sheets if necessary) _____

2. **NEW OR ADDITIONAL FUNDING: Total Requested Amount \$ 13,945.00 LK**
Complete the next two pages as well when requesting new or additional funding. Attach additional sheets if necessary. Also attach additional details and event/program descriptions. Incomplete applications will not be accepted.

3. **OBJECT CODE/LINE ITEM TRANSFER (Only Page 1 Required; must attend Finance Committee meeting only if contacted):**

Account Name: DASG Card Production

Account Number: 41-55117

From Object Code:	To Object Code:	Requested Amount \$	<i>DASG Use only</i> Approved Amount \$
<u>4010</u>	<u>5350</u>	<u>\$4,806.00</u>	_____
<u>5214</u>	<u>5350</u>	<u>\$3,335.00</u>	_____

Reason for Transfer: (REQUIRED, use additional sheets if necessary) _____

To fund a Required ID Card System Upgrade; the old system is no longer supported by the developer, and we can no longer get a maintenance agreement for it (the software was last updated in 2007). This along with additional funding is for one-third of the total District cost.

The Budgeter and Administrator cannot be the same person.

Dennis Shannakian Dennis Shannakian 408-864-8757 ShannakianDennis@fhda.edu
Budgeter's Name (PRINT) Budgeter's Signature Phone Number E-mail

Michele LeBleu-Burns Michele LeBleu-Burns (Apr 7, 2022 18:08 PDT) 408-864-8218 LeBleuBurnsMichele@fhda.edu
Administrator's Name (PRINT) Administrators Signature Phone Number E-mail

Action Taken
(office use only)

Transfer Approved and Forwarded to Student Accounts on _____ Transfer Denied
Date

DASG Chair of Finance Date DASG Advisor Date

The DASG Finance Code and the DASG Budget Stipulations must be adhered to at all times.
They are available at <http://www.deanza.edu/DASG/budget/>

NEW OR ADDITIONAL FUNDING REQUESTS

- 1. Program (Account) Name: DASG Card Production
- 2. Have you previously received DASG funding for this program?
 No Yes DASG Account Number: 41-55117 Year Funded: 2021-2022
- 3. If yes, amount previously requested for current account \$ 13,000
- 4. If yes, total amount previously allocated current account \$ 13,000
- 5. How long has this program existed? 50 + Years
- 6. Number of students directly served or involved in this program: 15,000 – 20,000

Please ACCURATELY and THOROUGHLY complete numbers 8 – 11 and use additional sheets if necessary.
 7. List ALL other accounts and/or sources of income (list ALL Account Numbers, Account Names, Account Balances and Account Purposes/Restrictions) also list ALL Co-Sponsorships for the Program; include anticipated future sources and co-sponsorships. Accounts and amounts will be verified. **Failure to disclose ANY and ALL non-DASG Funding Sources will result in the immediate disqualification of your request and/or the freezing of your DASG Account if already approved.**

- B Budget Accounts: None
- Trust Accounts: None
- Fund 15 Accounts: None
- FHDA Foundation Accounts: None
- Grant Funded Accounts: None
- Other District Accounts: None
- Off-Campus/Off-District Accounts: None
- On-Campus Co-Sponsorships: None
- Off-Campus Co-Sponsorships: None

8. Give a brief description of the program/services to be provided and how they fulfill the mission of the college. How will these funds benefit present and future students?
To fund a Required ID Card System Upgrade; the old system is no longer supported by the developer, and we can no longer get a maintenance agreement for it (the software was last updated in 2007). This along with what is already in the account is for one-third of the total District cost.

9. How do you use other funding to support your program?

10. What would be the impact if DASG did not completely fund this request?
We could no longer produce and issue DASG Cards or VTA Clipper Cards once the system is upgraded for the rest of the District.

11. How have you been meeting or how do you plan to meet the budget stipulation of requiring that all students benefiting from DASG funds allocated to you have paid the \$10 DA Student Body Fee and are DASG Members (DASG Budget Stipulation # 1)? The DASG Cards are for identifying DASG Constituents.

12. Total amount being requested **\$ 13,945.00**
(You must also complete the object code information on the next page)

Signatures that are needed for requesting funds
 All financial documents, forms, requests/requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASG funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. **The Budgeter and Administrator cannot be the same person.**

**The DASG Finance Code and the DASG Budget Stipulations must be adhered to at all times.
 They are available at <https://www.deanza.edu/dasg/budget/>**

DASG Object Code/Line Item Information

* Fill out only applicable object codes. *

Object Code and Description	Description of Expenses for FHDA	Requested Amount	DASG Use Only Approved Amount
Capital – 6420 LK	Tax on Hardware (Capital) Only (\$1,166.03 for De Anza)	\$1,166.00	
Capital – 6420	Sigma DS3 Printer, Duplex, 125- Card Input Hopper (includes ISO Magnetic Stripe) HD Web Cameras w/LED light ring	\$12,779.00	
Grand Total		13,945.00	

No deficit spending will be allowed and all accounts shall be held to line item amounts. Funds allocated to a program must be used for the purpose stated in the original request and stay with that program and cannot be used for or allocated/donated to other programs without DASG Senate approval.

A budgeter's and an administrator's signature are required before this form will be considered.

The Budgeter and Administrator cannot be the same person.

<u>Dennis Shannakian</u>	<i>Dennis Shannakian</i> _____	408-864-8757	<u>ShannakianDennis@fhda.edu</u>
Budgeter's Name (PRINT)	Budgeter's Signature	Phone Number	E-mail
<u>Michele LeBleu-Burns</u>	<i>Michele LeBleu-Burns</i> _____	408-864-8218	<u>LeBleuBurnsMichele@fhda.edu</u>
Administrator's Name (PRINT)	Administrators Signature	Phone Number	E-mail

**The DASG Finance Code and the DASG Budget Stipulations must be adhered to at all times.
They are available at <http://www.deanza.edu/DASG/budget/>**



An Employee-Owned Company

Capture Technologies, Inc.

6060 Sunrise Vista Dr. Suite 3000, Citrus Heights, CA 95610

t. 800.544.5050 f. 510.534.0202

QUOTATION

Number CAPQ7600

Date Feb 8, 2022

Sold To	Ship To	Account Executive
FHDA Chien Shih 12345 El Monte Road Los Altos Hills, CA 94022 USA	FHDA Chien Shih 12345 El Monte Road Los Altos Hills, CA 94022 USA	Joe Franco 6060 Sunrise Vista Dr. Suite 3000 Citrus Heights, CA 95610 CSL #876993 / NSL #0083740 jfranco@capturet.com

Phone 650-949-6139

EMAIL
shihchien@fhda.edu

Phone 650-949-6139

Fax

Phone 209.321.4549

Fax 510.534.5050

Payment Options

Initial Payment Due Upon Approval	Terms	Payment Options
\$42,713.32	Net 10	<input checked="" type="checkbox"/> Check Purchase (purchase amount \$85,426.63)

Here is the quote you requested. It includes all configuration for Phase 1, Software, Supplies and Onsite Support for 3 years.

Part #	Description	Qty	Unit Price	Ext. Price
Hardware				
	Sigma DS3 Printer, Duplex, 125-Card Input Hopper (includes ISO Magnetic Stripe)	10	\$3,618.32	\$36,183.20
	HD Web Cameras w/LED light ring	8	\$269.00	\$2,152.00
Supplies				
	Case, Color Ribbon YMCKT-KT, 16 of 525100-005-S100, 350 cards per box	2	\$3,642.00	\$7,284.00
	Sigma Cleaning Kit, includes: 5 cleaning rollers, 5 cleaning swabs, 1010 isopropanol cleaning cards, 2 lapping sticks & 12 pairs gloves		\$72.51	\$725.10
Professional Services				
Inst-TC	Instant ID as a Service Installation and Configuration	1	\$4,995.00	\$4,995.00
Software, Support and Maintenance				
	3 Year ID Support Bundle - 8x5 Full Field Service, plus IDAAS Professional, must be renewed annually after the 3 years	3	\$10,279.99	\$30,839.97
	Instant ID as a Service yearly renewal			
	(10) Instant ID as a Service Print Stations			
CNID-8x5FF	(10) 8x5 Full Field Service			
CAP-FS	Fuel Surcharge			
	InstantID as a Service Multi Year Discount	1	-\$1,800.00	-\$1,800.00

Part #	Description	Qty	Unit Price	Ext. Price
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Please contact me if there are any questions or changes are needed.

SubTotal	\$80,379.27
Tax	\$4,297.36
Shipping- FOB Destination	\$750.00
Total	\$85,426.63

To accept this quotation sign here and return

Signature

Date

Thank You For Your Business!

Did you know that Secure deposits & payments can now be made online at www.capturet.com

ID Card System Upgrade Cost Breakdown Calculations - UPDATED

\$85,426.63 – Total District Cost for De Anza, Foothill/Sunnyvale, and FHDA Campus Police (Includes Hardware, Some Supplies, and Three-Years of Software and Maintenance)

\$28,475.54 – Cost for De Anza (Total / 3)

From Capture Technologies Quote # CAPQ7600

Hardware (6420, Capital)

$\$36,183.20 + \$2,152.00 = \$38,335.20 / 3 = \$12,778.40$

Supplies (4010)

$\$7,284.00 + \$725.10 = \$8,009.10 / 3 = \$2,669.70$

Professional Services (5214)

$\$4,995.00 / 3 = \$1,665.00$

Software, Support and Maintenance for Three (3) Years (5315, Software Maintenance & Repair and 5350, Equipment Maintenance & Repair)

$\$30,839.97 / 3 = \$10,279.99$

With \$1,800.00 InstantID as a Service Multi Year Discount

$\$29,039.97 / 3 = \$9,679.99$

$\$9,679.99 / 36 = \268.89 per month

Tax (5922, Misc Operating Expenses)

$\$4,297.36 / 3 = \$1,432.45$

Shipping (5922, Misc Operating Expenses)

$\$750.00 / 3 = \250

TOTAL for De Anza

\$12,778.40 + \$2,669.70 + \$1,665.00 + \$9,679.99 + \$1,432.45 + \$250 =

\$28,475.54

Total Required for Upgrade

Object Code and Description	Description of Expenses for FHDA	De Anza Amount
4010 – Supplies	Case, Color Ribbon YMCKT-KT, 16 of 525100-005-S100, 350 cards per box Sigma Cleaning Kit, includes: 5 cleaning rollers, 5 cleaning swabs, 10 isopropanol cleaning cards, 2 lapping sticks & 12 pairs gloves	\$2,669.70
5214 – Professional Services	Instant ID as a Service Installation and Configuration	\$1,665.00
5315 – Software Maintenance & Repair And 5350 – Equipment Maintenance & Repair	3 Year ID Support Bundle - 8x5 Full Field Service, plus IDAAS Professional, must be renewed annually after the 3 years Instant ID as a Service yearly renewal (10) Instant ID as a Service Print Stations (10) 8x5 Full Field Service Fuel Surcharge InstantID as a Service Multi Year Discount	\$9,679.99

5922 – Miscellaneous Operating Expenses	Tax (\$1,432.45 for De Anza) Shipping (\$250 for De Anza)	\$1,682.45
6420 – Capital	Sigma DS3 Printer, Duplex, 125-Card Input Hopper (includes ISO Magnetic Stripe) HD Web Cameras w/LED light ring	\$12,778.40
	Grand Total	\$28,475.54

Current 2021-2022 Budget for DASG Card Production:

\$8,000 – Supplies (4010)

\$5,000 – Professional Services (5214)

\$13,000 – Total

\$28,475.54 – \$13,000 = \$15,475.54

May require some funding to purchase additional supplies.

Requested Amount = \$16,000.00

\$16,000.00 - \$15,475.54 = \$524.46

\$2,669.70 + \$524.46 = \$3,194.16

\$8,000.00 – \$3,194.16 = \$4,805.84 (4010 to 5350 Object Code Transfer)

\$5,000.00 - \$1,665.00 = \$3,335.00 (5214 to 5350 Object Code Transfer)

\$4,805.84 + \$3,335.00 = \$8,140.84

\$9,679.99 – \$8,140.84 = \$1,539.15 (new for 5350)

Request

Object Code and Description	Description of Expenses for FHDA	De Anza Amount
5922 – Miscellaneous Operating Expenses	Tax on Hardware (Capital) Only (\$1,166.03 for De Anza)	\$1,166.03
6420 – Capital	Sigma DS3 Printer, Duplex, 125-Card Input Hopper (includes ISO Magnetic Stripe) HD Web Cameras w/LED light ring	\$12,778.40
	Grand Total	13,944.43

De Anza College Student Accounts

Detailed General Ledger

DASG Card Production

Date	Trans.	Journal	Reference	Balance
41-55117-1430				
Account: 41-55117-1430 (DASG Card Production Academic Salary)				
07/01/2021			<i>Account Beginning Balance</i>	\$0.00
06/30/2022			<i>Account Net Change</i>	\$0.00
06/30/2022			<i>Account Ending Balance</i>	\$0.00
07/01/2021			<i>Beginning Encumbrance Balance</i>	\$0.00
06/30/2022			<i>Net Change</i>	\$0.00
06/30/2022			<i>Ending Encumbrance Balance</i>	\$0.00
			<i>Year to date budget</i> 0.00%	\$0.00
			<i>Favorable (unfavorable) budget</i> 0.00%	\$0.00
			<i>Annual budget</i>	\$0.00
			<i>Budget remaining</i> 0.00%	\$0.00
41-55117-2170				
Account: 41-55117-2170 (DASG Card Production Classified Salary)				
07/01/2021			<i>Account Beginning Balance</i>	\$0.00
06/30/2022			<i>Account Net Change</i>	\$0.00
06/30/2022			<i>Account Ending Balance</i>	\$0.00
07/01/2021			<i>Beginning Encumbrance Balance</i>	\$0.00
06/30/2022			<i>Net Change</i>	\$0.00
06/30/2022			<i>Ending Encumbrance Balance</i>	\$0.00
			<i>Year to date budget</i> 0.00%	\$0.00
			<i>Favorable (unfavorable) budget</i> 0.00%	\$0.00
			<i>Annual budget</i>	\$0.00
			<i>Budget remaining</i> 0.00%	\$0.00
41-55117-2310				
Account: 41-55117-2310 (DASG Card Production Student Salary)				
07/01/2021			<i>Account Beginning Balance</i>	\$0.00
06/30/2022			<i>Account Net Change</i>	\$0.00
06/30/2022			<i>Account Ending Balance</i>	\$0.00
07/01/2021			<i>Beginning Encumbrance Balance</i>	\$0.00
06/30/2022			<i>Net Change</i>	\$0.00
06/30/2022			<i>Ending Encumbrance Balance</i>	\$0.00

De Anza College Student Accounts

Detailed General Ledger

DASG Card Production

Date	Trans.	Journal	Reference	Balance
Account: 41-55117-2310 (DASG Card Production Student Salary)				
			Year to date budget	0.00%
			Favorable (unfavorable) budget	0.00%
			Annual budget	\$0.00
			Budget remaining	0.00%
				\$0.00
41-55117-2360				
Account: 41-55117-2360 (DASG Card Production Overtime Salary)				
07/01/2021			Account Beginning Balance	\$0.00
06/30/2022			Account Net Change	\$0.00
06/30/2022			Account Ending Balance	\$0.00
07/01/2021			Beginning Encumbrance Balance	\$0.00
06/30/2022			Net Change	\$0.00
06/30/2022			Ending Encumbrance Balance	\$0.00
			Year to date budget	0.00%
			Favorable (unfavorable) budget	0.00%
			Annual budget	\$0.00
			Budget remaining	0.00%
				\$0.00
41-55117-3100				
Account: 41-55117-3100 (DASG Card Production Contract Benefits)				
07/01/2021			Account Beginning Balance	\$0.00
06/30/2022			Account Net Change	\$0.00
06/30/2022			Account Ending Balance	\$0.00
07/01/2021			Beginning Encumbrance Balance	\$0.00
06/30/2022			Net Change	\$0.00
06/30/2022			Ending Encumbrance Balance	\$0.00
			Year to date budget	0.00%
			Favorable (unfavorable) budget	0.00%
			Annual budget	\$0.00
			Budget remaining	0.00%
				\$0.00
41-55117-3200				
Account: 41-55117-3200 (DASG Card Production Hourly Benefits)				
07/01/2021			Account Beginning Balance	\$0.00

De Anza College Student Accounts

Detailed General Ledger

DASG Card Production

Date	Trans.	Journal	Reference	Balance
Account: 41-55117-3200 (DASG Card Production Hourly Benefits)				
06/30/2022			<i>Account Net Change</i>	\$0.00
06/30/2022			<i>Account Ending Balance</i>	\$0.00
07/01/2021			<i>Beginning Encumbrance Balance</i>	\$0.00
06/30/2022			<i>Net Change</i>	\$0.00
06/30/2022			<i>Ending Encumbrance Balance</i>	\$0.00
			<i>Year to date budget</i> 0.00%	\$0.00
			<i>Favorable (unfavorable) budget</i> 0.00%	\$0.00
			<i>Annual budget</i>	\$0.00
			<i>Budget remaining</i> 0.00%	\$0.00
41-55117-4010				
Account: 41-55117-4010 (DASG Card Production Supplies)				
07/01/2021			<i>Account Beginning Balance</i>	\$0.00
06/30/2022			<i>Account Net Change</i>	\$0.00
06/30/2022			<i>Account Ending Balance</i>	\$0.00
07/01/2021			<i>Beginning Encumbrance Balance</i>	\$0.00
06/30/2022			<i>Net Change</i>	\$0.00
06/30/2022			<i>Ending Encumbrance Balance</i>	\$0.00
			<i>Year to date budget</i> 100.00%	\$8,000.00
			<i>Favorable (unfavorable) budget</i> 100.00%	\$8,000.00
			<i>Annual budget</i>	\$8,000.00
			<i>Budget remaining</i> 100.00%	\$8,000.00
41-55117-4060				
Account: 41-55117-4060 (DASG Card Production Printing)				
07/01/2021			<i>Account Beginning Balance</i>	\$0.00
06/30/2022			<i>Account Net Change</i>	\$0.00
06/30/2022			<i>Account Ending Balance</i>	\$0.00
07/01/2021			<i>Beginning Encumbrance Balance</i>	\$0.00
06/30/2022			<i>Net Change</i>	\$0.00
06/30/2022			<i>Ending Encumbrance Balance</i>	\$0.00

De Anza College Student Accounts

Detailed General Ledger

DASG Card Production

Date	Trans.	Journal	Reference	Balance
Account: 41-55117-4060 (DASG Card Production Printing)				
			Year to date budget	0.00%
			Favorable (unfavorable) budget	0.00%
			Annual budget	\$0.00
			Budget remaining	0.00%
				\$0.00
41-55117-5214				
Account: 41-55117-5214 (DASG Card Production Professional Service)				
07/01/2021			Account Beginning Balance	\$0.00
06/30/2022			Account Net Change	\$0.00
06/30/2022			Account Ending Balance	\$0.00
07/01/2021			Beginning Encumbrance Balance	\$0.00
06/30/2022			Net Change	\$0.00
06/30/2022			Ending Encumbrance Balance	\$0.00
			Year to date budget	100.00%
			Favorable (unfavorable) budget	100.00%
			Annual budget	\$5,000.00
			Budget remaining	100.00%
				\$5,000.00
41-55117-5350				
Account: 41-55117-5350 (DASG Card Production Equip.Maint.&Repair)				
07/01/2021			Account Beginning Balance	\$0.00
06/30/2022			Account Net Change	\$0.00
06/30/2022			Account Ending Balance	\$0.00
07/01/2021			Beginning Encumbrance Balance	\$0.00
06/30/2022			Net Change	\$0.00
06/30/2022			Ending Encumbrance Balance	\$0.00
			Year to date budget	0.00%
			Favorable (unfavorable) budget	0.00%
			Annual budget	\$0.00
			Budget remaining	0.00%
				\$0.00
41-55117-5922				
Account: 41-55117-5922 (DASG Card Production Misc Operating Exp)				
07/01/2021			Account Beginning Balance	\$0.00

De Anza College Student Accounts
Detailed General Ledger
DASG Card Production

Date	Trans.	Journal	Reference	Balance
Account:	41-55117-5922 (DASG Card Production Misc Operating Exp)			
06/30/2022			<i>Account Net Change</i>	\$0.00
06/30/2022			<i>Account Ending Balance</i>	\$0.00
07/01/2021			<i>Beginning Encumbrance Balance</i>	\$0.00
06/30/2022			<i>Net Change</i>	\$0.00
06/30/2022			<i>Ending Encumbrance Balance</i>	\$0.00
			<i>Year to date budget</i> 0.00%	\$0.00
			<i>Favorable (unfavorable) budget</i> 0.00%	\$0.00
			<i>Annual budget</i>	\$0.00
			<i>Budget remaining</i> 0.00%	\$0.00
Account:	41-55117-6420 (DASG Card Production Capital Equipment)			
07/01/2021			<i>Account Beginning Balance</i>	\$0.00
06/30/2022			<i>Account Net Change</i>	\$0.00
06/30/2022			<i>Account Ending Balance</i>	\$0.00
07/01/2021			<i>Beginning Encumbrance Balance</i>	\$0.00
06/30/2022			<i>Net Change</i>	\$0.00
06/30/2022			<i>Ending Encumbrance Balance</i>	\$0.00
			<i>Year to date budget</i> 0.00%	\$0.00
			<i>Favorable (unfavorable) budget</i> 0.00%	\$0.00
			<i>Annual budget</i>	\$0.00
			<i>Budget remaining</i> 0.00%	\$0.00

De Anza College Student Accounts
Detailed General Ledger
DASG Card Production

Criteria

Include these dates: <Specific fiscal periods> (7/1/2021 to 6/30/2022)

Include all Posted Transactions

Include these Not Yet Posted Transactions: <None>

User has access to all accounts











ID Card System Upgrade Spring 2022 Finance-Comm-Agenda-Fund-41 - UPDATED

Final Audit Report

2022-04-08

Created:	2022-04-07
By:	Lisa Kirk (kirkalisa@fhda.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAwCRq-pPG_AiUO3TfHBEpn5yfwbAC-8v5

"ID Card System Upgrade Spring 2022 Finance-Comm-Agenda-Fund-41 - UPDATED" History

-  Document created by Lisa Kirk (kirkalisa@fhda.edu)
2022-04-07 - 6:59:18 PM GMT- IP address: 153.18.175.250
-  Document emailed to Dennis Shannakian (shannakiandennis@fhda.edu) for signature
2022-04-07 - 7:04:29 PM GMT
-  Email viewed by Dennis Shannakian (shannakiandennis@fhda.edu)
2022-04-07 - 7:10:18 PM GMT- IP address: 153.18.173.156
-  Document e-signed by Dennis Shannakian (shannakiandennis@fhda.edu)
Signature Date: 2022-04-07 - 7:11:54 PM GMT - Time Source: server- IP address: 153.18.173.156
-  Document emailed to Michele LeBleu-Burns (lebleuburnsmichele@fhda.edu) for signature
2022-04-07 - 7:11:56 PM GMT
-  Document e-signed by Michele LeBleu-Burns (lebleuburnsmichele@fhda.edu)
Signature Date: 2022-04-08 - 1:08:03 AM GMT - Time Source: server- IP address: 24.4.160.182
-  Document emailed to Cynthia Luo (dasgsecretary@fhda.edu) for acceptance
2022-04-08 - 1:08:06 AM GMT
-  Email viewed by Cynthia Luo (dasgsecretary@fhda.edu)
2022-04-08 - 1:23:56 AM GMT- IP address: 73.252.212.48
-  Document accepted by Cynthia Luo (dasgsecretary@fhda.edu)
Acceptance Date: 2022-04-08 - 1:24:21 AM GMT - Time Source: server- IP address: 73.252.212.48
-  Agreement completed.
2022-04-08 - 1:24:21 AM GMT