

Approved Minutes for Academic Senate Meeting
Monday, September 30, 2019
Notetaker: Cynthia Kaufman

Present:

Karen Chow- President
Mary Pape –Vice President
Alicia De Toro – Treasurer
~~Ishmael Tarikh~~-PT <-not present
Mary Donahue - PT
~~Paul Klingman~~– App Tech <-not present
Pete Vernazza– App Tech
Bob Kalpin – BHES
~~Anna Miller~~ – BHES<-not present
Vacancy – Bus/CIS
Mary Pape -- Bus/CIS
Vacancy- CA
Ron Dunn - CA
Nellie Vargas -CD&E
Betty Inoue -- Counseling
Barb Dahlke -- Counseling
~~Anita Vazifdar~~ – DSP&S <-not present
~~Kevin Clapion~~—DSP&S <-not present
So Kam Lee– ICS/IIS
Vacancy -- ICS/IIS
Terrence Mullens – PSME
Lisa Mesh -- PSME
~~Shagun Kaur~~ (W20 & S20)—LA <-not present
Julie Wilson -- LA
Susan Thomas - SSH
Daniel Solomon - SSH
Louise Madrigal - PE
Rusty Johnson-- PE
Tom Dolen – LR
Mary Sullivan – SD
Cynthia Kaufman – Equity and Engagement
Erik Woodbury - Curriculum Committee

Non-voting:

~~Thomas Ray~~<not present
Dawn Lee Tu
Bob Stockwell

Guests:

Christina Espinosa-Pieb
David Ulate
Sean Crossland
Katie Hsu
Ethan, La Voz Editor

Item 1: Approval of agenda unanimous, after correction of numbering of items

Item 2: Ice breaker activity.

Item 3:

Alicia De Toro will not be available to attend meetings in the fall, but she will continue to function as treasurer and continue to complete her work in updating the Courses to Disciplines and the Faculty Service Areas (FSAs) list. President Christina Espinosa-Pieb has offered a stipend of \$1200 for Fall 2019 quarter for a faculty notetaker. Cynthia Kaufman kindly volunteered to take notes for today's meeting, but we have an immediate need for someone, preferably from Executive Committee, to serve as a notetaker for our remaining Academic Senate meetings for this Fall.

Item 3- 4: 10+1 purview of Academic Senate was reviewed and is on the Academic Senate web site

Item 4- 5: Discussed having sheets on Roberts Rules Available for all members to use. Karen will bring request for purchasing Roberts' Rules reference cards back to the body for more discussion

Item 5- 6: Needs and confirmations:

Confirmed by Academic Senate Officers during summer 2019:

-Hiring committee: Melinda Hughes and Umar Douglas were approved to serve on the hiring committee for the Black & African Ancestry Student Program Coordinator/Counselor position. Alicia Cortez was chair.

-Hiring committee: Khoa Nguyen and Melinda Hughes were approved to serve on the MPS Counselor hiring committee, with Yvette Alva-Campbell as chair and Manija Ansari (Vet counselor) as EO rep.

-Ed Ahrens replacement for PT Rep Marisa Smith on IBPT

-Hiring committee for three Outreach Promise Counselors: Erick Aragon, Umar Douglas, Karen Chow, Rob Mieso (chair), Lisa Mandy (EO Rep)

Tenure review committee request for substitution:

For tenure candidate Sandra Diaz, Nursing
Sherri Cozzens replacing Peter Miskin

Mary Donahue moved to approve; Terrence Mullens seconded; No opposed; 1 abstention

Tenure committee approvals:

1) For tenure candidate Liliana Rivera, Puente Counselor
Mari Tapia, Tom Nguyen, Jorge Morales, Charles Lee (ESL, at large); Alicia Cortez (chair)

Mary Donahue moved to approve, Terrence Mullens seconded; No opposed, no abstentions

2) For tenure candidate Jesus Ruelas, Outreach Counselor
Erick Aragon, Umar Douglas, Christine Chai (ESL, at large); Rob Mieso (chair)

Mary Donahue moved to approve, Terrence Mullens seconded; No opposed, no abstentions

Needs for faculty to serve:

1) Karen put out call to department chairs to email tenured FT faculty to see who could serve as at large. She requested member of Executive Council to do same.

2) Educational Tech Advisory Committee (on Wed 1230p once a month online, district)

3) Committee needs (subcommittee, meets as needed) - Academic Senate Professional Relations Committee

4) Academic Calendar Exploration and Feasibility Analysis Taskforce:

- Exploratory for a full year, to discuss potential impacts of changing from current quarter calendar. Options explored to include semester, compressed quarter, & flexible calendar.
- Core task force will take on the task of planning review process, reaching out to constituents, collecting feedback, reporting back to ACEFA, assist in preparing the final report.
- Membership: Kathy Perino/Dorene Novotny (co-facilitators), Lorrie and Rob (DA administrators), Kristy Lisle and Kurt Hueg (FA admin), 4 Senate appointees from each campus, 2 Classified Senate, 2 students
- Advisory (attendance as needed): Elias Regalado (state), Nazy Galoyan + Anthony Cervantes (Admissions & Enrollment), Dave Ulate (Institutional Research), Kevin Harral and Lisa Mandy (Financial Aid), Marisa and Simon Pennington (Marketing and Community Relations), Articulation (TBD), Other (TBD)
- Timeline: Fall- convene, define problems, identify components, establishing timeline, communications, educate selves on issues; Winter- more gathering of info on focus groups, lessons learned from other districts; Spring- continue to do analysis and prepare support
- Meetings are Weds 1-3p: 10/30 at FH, 11/13 at DA, 12/4 at FH
- Karen proposed that Academic Senate President and another faculty with campus leadership experience such as Curriculum Chair, Scheduling, and coordinating student success programs would be good to

Item 6-7: Professional Development Report

Professional Development (ProDev) Faculty Director Dawn Lee Tu presented a summary of activities from 2018-19, with comparison to 2017-18.

Travel and conference funds: 228 applications submitted with a total of 193,785.74 allocated.

Part time: 20% of funds; Full time 74%.

During 2017/18, ProDev presented 35 workshops ; 2018/19, ProDev presented 40 workshops

One highlight was a STEMS collaboration on how best to teach the math needed in science classes. This is an ongoing collaboration.

Part time additional pay: 17/18, \$8056.25; 18/19, \$10,168.75.

Dawn did Strengths Finder coach training during Summer 2019 and facilitated a workshop for deans on this.

Planning ahead for 2019/20, it was stressed that there are no deadlines for conference funds.

Recommendation is Try to submit at least one month ahead of travel time. Estimate flight cost

Summer conference funds allocations come out of the following year.

Allow 6 months for approval for International travel

There are 10 states that California money cannot be used for travel to, per AB 1887 legislation banning travel to states with discriminatory policies towards LGBTQ people.

Item 7-8: President Search Update

Karen reported that Chancellor Miner informed her and Mary Pape that a consultant, Minh Le, has been hired to do: 1) campus assessment with campus divisions, student services, and administrative services and 2) visioning with constituency groups (faculty, classified professionals, administrators, students, and external community/Foundation)

For the Assessment with Divisions, Minh Le would gather answers to a 30 question survey, meant to not be discussion, but rather to gather attendee answers to those questions. This will start in October.

Minh Le will also facilitate Visioning group sessions. Constituency groups (faculty, classified, admin, students, external and foundation). Will be about an hour long each and for the faculty portion,

Chancellor Miner will be ask Academic Senate to approve a slate of 15-18 faculty to serve in that visioning group.

Search and Selection Committee: Will include least 5 faculty appointed by Academic Senate. It is likely that PT representation will be left to Senate to determine.

Another search consultant who will run the search will be hired for the second half of the process

Open Forums with final candidates will take place

An email should come out by next week with details on all of this, and Chancellor Miner has agreed to come to Academic Senate meeting on October 14 to answer questions and discuss the process with us.

Item 8- 9: Updates

Halina Liang for DASB: First DASB meeting will be Wednesday, October 2

Mary Pape for IPBT: IPBT ready to make decisions based on the work that has been done with prioritization of requests from each department.

Item 9– 10: Good of the Order: None

Adjourn: Erik W. moved to adjourn, and Terrence Mullens seconded. No objections.