

## Confirmations – October 23, 2023

### Curriculum Committee Co-Chair

#### **Catherina Wong, BCAT, Full time, Not Tenured**

*I have been serving as the Curriculum Committee Representative for the Business, Computer Science and Applied Technologies division since fall 2022. During this time, I learned how to interpret topics discussed in weekly curriculum committee meetings and effectively communicate pertinent curriculum updates and information to my division. Regular technical review sessions at the curriculum committee meetings allowed me to acquire curriculum content development knowledge. I assisted in the launch and training of ELumen, our new curriculum management system in place of ECMS, to Faculty Initiators, Department Chairs and Dean. I helped Faculty Initiators with their workflows for course reviews and course proposals in ELumen, including troubleshooting of the new system and answering questions or directing questions to relevant parties on curriculum ensuring compliance with transferability and relevancy requirements. I actively tracked all due dates of workflows at varying stages of completion and reported back to all responsible parties.*