



# DE ANZA STUDENT GOVERNMENT REORGANIZATION



Prepared by DASG Reorganization Task Force

# REORGANIZATION TASK FORCE TEAM



**AMY HUANG**

President

- Public Relations Officer of Marketing 2021-2022
- Environmental Sustainability Senator 2021-2022
- Finance Senator 2022-2023
- Executive Advisory Chair 2022-2023



**JENNY TRINH**

Vice President

- Editor Officer of Marketing 2021-2022
- Student Services and Feedback Intern 2021-2022
- Finance Senator 2022-2023
- Elections Chair 2022-2023



**PIERCE TAO**

Student Trustee

- Programs and Events Vice Chair 2021-2022
- Legislative Affairs Vice Chair 2022-2023
- Equity and Diversity Senator 2021-2023

# How did we get here?



- Historically, DASG has always suffered from a lack of diversity. The student Government should be an accurate representation of the student body demographic. We have not been able accomplish that
- Many senators are working upwards to 20-25 hours a week just on DASG-related affairs, being unpaid and volunteering their time for their student body

<https://lavozdeanza.com/opinions/2021/12/02/paid-members-would-increase-diversity-and-quality-of-life-of-dasg-senate/>

DASG senators attend meetings, hold office hours, answer emails and questions, check-in with students and so much more. Yet **all of this work is unpaid** despite the amount of obligations giving the appearance of a part-time job.

Additionally, with the DASG senator position being volunteer based, different populations around campus might find themselves underrepresented, most notably low-income students.

**Low-income students are more likely to work a job** while being enrolled in classes compared to higher-income students.

Combined with how low-income students are **disproportionately** Black, Latino, Asian, women and/or first-generation students, **the lack of pay poses a significant barrier** in diversifying the senate.

By establishing a paid senate, the DASG members have a better quality of life with pay to match their investment in their work. Not only that, but the DASG would likely diversify and come to **represent even more groups of students on campus.**

# 2019 La Voz Feedback



- Before working on proposing a new structure, Reorg Task Force explored into what has worked and what hasn't within DASG and student voices. This La Voz article below details why previous payment proposals has failed.

<https://lavozdeanza.com/opinions/2019/05/17/editorial-dasb-senator-pay-undeserved-and-irresponsible/>

During their May 15 meeting, DASB senators voted unanimously to endorse a resolution requesting to provide a quarterly stipend of up to \$930 to senators and \$1,200 to officers.

With 16 to 30 senators including nine officer positions, estimated annual costs for this stipend range from \$51,930 to \$90,990.

Senators should not be paid because their positions were awarded not on merit, but by an election with voter turnout as low as 3%.

Senators are screened for neither the maturity necessary for such a leadership position, nor the commitment expected for the job.

Senators dedicating time to attend meetings every week is admirable, but sitting in a chair does not necessarily equal productive work.

In fact, many senators rarely speak up or provide any meaningful input during senate meetings. Only a few recurring senators do participate diligently.

# WHY REORGANIZATION?

## INEFFICIENCY

Senators do not know what their position entails when they run, and there's no guarantees that they will even get their committee placement of their choice.

## COMPENSATION

In order to receive compensation, there needs to be a structure in place. With less than 3% of the student body deciding DASG's cast for the year, there needs to be additional appointment positions to ensure that student leaders are screened.

## QUORUM

Many committees perform the same functions, with even the same committee members. This stretches the senators out thin and make them attend meetings that are highly inefficient. If one senator backs out, committee suffers from lack of quorum.

## LONGEVITY OF ORGANIZATION

From year to year, a structure is needed to ensure that quality persists. Currently the fluctuation from year to year differs in performance based on students voted on by the body.



# Structural Development ✨

- Our sister college, ASFC, has been paid for the past 10 years. They are able to do this because they have the necessary structures in place. When we created this structure, we take into account ASFC + referenced other paid student governments:

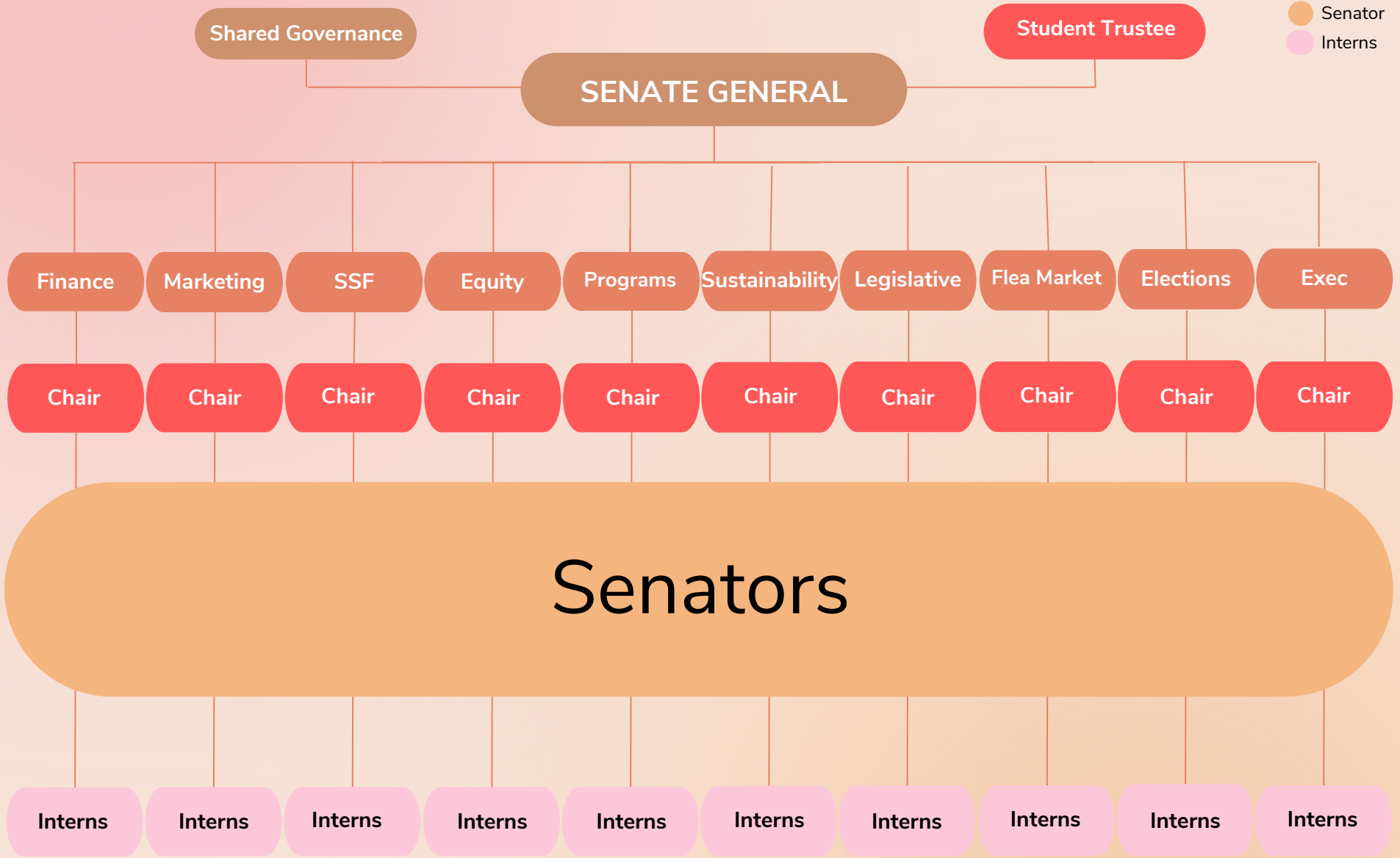
COLLEGE	COMPENSATION	TYPE	FUNDING SOURCE	PRESIDENT	EXECUTIVE	SENATOR	
Bakersfield College	Yes	Wages	Associated Students Activity Fees	\$5,280.00	\$3960-\$1320	\$0.00	WHO: President & Vice President (\$5280); Director of Student Activities, Director of Student Organizations (\$3960); Director of Finance; Director of Public Relations; <del>Participatory</del> (\$2640); Student Activities Manager; Student Organization Funding Manager (\$1320) RATE: Paid 44 weeks x 8/hrs per week (President; Vice President) x 6/hrs per week (Director of Student Activities; Director of Student Organizations) x 4/hrs per week (Director of Finance; Director of Public Relations; <del>Participatory</del> ) x 2/hrs per week (Student Activities Manager; Student Organization Funding Manager); Senators and Justice positions are voluntary and unpaid. (Per Nicky Damania)
American River College	None	NA	NA	\$0.00	\$0.00	\$0.00	
Antelope Valley College	None	NA	NA	\$0.00	\$0.00	\$0.00	
Berkeley City College	None	NA	NA	\$0.00	\$0.00	\$0.00	
Canada College	Yes	Stipend	Student Rep Fees	\$216.00	\$216.00	\$216.00	WHO: Those who serve on participatory Governance Meetings (about monthly once they report out or submit a requisition); Members that qualify are, "Those appointed to Participatory Governance". RATE: Calculation based on 12 months.
Cerritos College	Yes	Stipend	Associated Student Funds	\$15/hr	\$15/hr	\$15/hr	WHO: President (\$1200), Vice President (\$1200), Chief Justice (\$1200) RATE: \$15.00 per hour (max 80 hours per month); Please note: The college rarely pays this max benefit as the student leaders begin their service with less hours and this increases over time. (Per Advisor Amna Jara, Student Activities Coordinator)
Cerro Coso Community College	None	NA	NA	\$0.00	\$0.00	\$0.00	
Chabot College	Yes	Stipend	Associated Student Funds	\$1,000.00	\$800.00	\$600.00	WHO: President (\$500), Executives (\$400), Representatives (\$300) - Executive total excludes president who receives \$1000.00 annually. RATE: Compensated per semester.
Coastline Community College	Yes	Reimbursements only (parking/mileage)	Associated Student Funds	\$2,500.00	\$2,500.00	\$2,500.00	WHO: Entire board is eligible - distributed as needed RATE: Per year
College of Alameda	None	NA	NA	\$0.00	\$0.00	\$0.00	
Cuesta Community College	Yes	Stipend	Associated Student Funds	\$1,000.00	\$1,000.00	\$1,000.00	WHO: Executive cabinet (8)/ Senators (5-10) RATE: Per semester
Cypress College	Yes	Check	Associated Student Funds	\$0.00	\$0.00	\$3,780.00	WHO: Executive secretary (\$10.50/per hour for 10 weeks) RATE: Per semester (calculated at 18 hours per week)
Cypress College	Yes	Free staff parking		\$0.00	\$0.00	\$0.00	WHO: All "e" (Executive members); Free staff parking RATE: Per semester
Diablo Valley College	None	NA	NA	\$0.00	\$0.00	\$0.00	
East Los Angeles College	Yes	Stipend	Associated Students Activity Fees	\$1,100.00	\$900 - \$200	\$100.00	WHO: President (\$550), Executive Vice President (\$450), Vice president of Finance (\$350), Treasurer (\$300), Secretary (\$250), Chief Delegate (\$200), Chief Justice (\$150), Historian (\$100), Senators (\$50), Commissioners (\$50) RATE: Per semester
Evergreen Valley College	Yes	Check; Free parking	Associated Students Activity Fees	\$1,000.00	\$1,000.00	\$700.00	WHO: Executive Positions & Senators; \$700 - \$1000 RATE: Annually



# Current Structure



- Executive
- Committees
- Senator
- Interns



- The current structure elects 10 chairs, and a pool of senators. They are all elected during winter general elections. There are no job description for senators, they would try to pick a committee and hope that they get into their top choices. It is not guaranteed, all committees needs to meet quorum. individual committee appointment is entirely up to the VP.

# Structural weakness



- Based off of the general elections results from 2021-2022 and 2022-2023, Most people win the election automatically since there are less senators running than positions available (highlighted). There are no screening for candidates other than minimum eligibility requirements (above 2.0, taking 8 or more units).

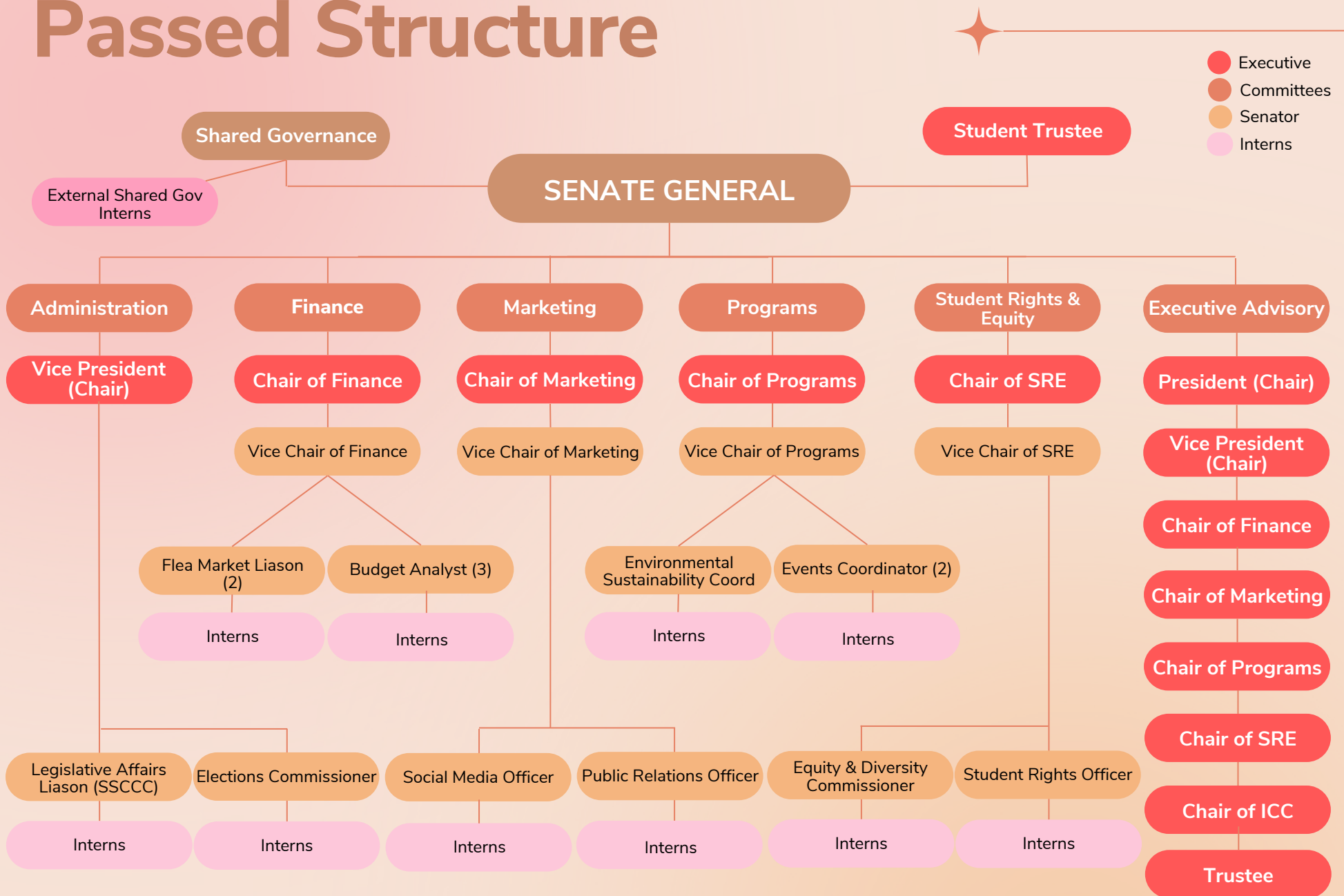
2022 Results (Ballot Order)					
2022-2023 Student Election Results (Ballot Order)					
Total Ballots Required (3% of Average Enrollment for Spring 2021, Fall 2021, and Winter 2022): 485					
Total Ballots Submitted: 512					
Minimum Number of Votes Required to be Elected (15%): 77					
(Majority Required to be Elected to Contested Positions)					
Yellow = Elected to Senate or Trustee Positions or Measure Passed					
Blue = May be Sworn in as Senators if they so Choose & Seats are Available					
Ballot Number	First Name	Last Name	First Name	Last Name	Vote Count
DASG Senate					
DASG President			DASG Vice President		
1	Amy	Huang	Jenny	Trinh	414
DASG Chair of Finance					
2	TJ	Chang			382
DASG Chair of Student Services and Feedback					
3	Miriam	Kan			177
4	Alysa	Ngo			231
DASG Chair of Marketing and Communications					
5	Jessica	Lukius			333
6	Winnie	Chu			65
DASG Chair of Equity and Diversity					
7	Amrit	Kaur Gill			366
DASG Chair of Programs and Events					
8	Kenneth	Wong			159
9	Michelle	Chang			262
DASG Chair of Environmental Sustainability					
10	Zain	Mustafa			361
DASG Chair of Legislative Affairs					
11	Mohammad	Khan			347
DASG Chair of Flea Market					
12	Abigail	Sun			359
DASG Chair of Inter Club Council (ICC)					
13	Khanh	Ngo			247
14	Cedric	Buenviaje			144
De Anza College Student Trustee					
16	Aryayeshu	Singh			172
17	Pierce	Tao			223
DASG Senators					
19	Soham	Mirajkar			204
20	Wei Quan	Lai			258
21	Aditi	Sharma			248
22	Shihan	Wang			237
23	Srishti	Ganu			215
24	Eren	Saglam			201
26	Ei Ei	Khaing			181
27	Morris	Chang			252
28	Isaac	Lim			226
29	Lydia	Wong			259
30	Francis	Chan			213
31	Edith	Chan			254
32	Nathanael	Sjukur			184
34	Hank	Chen			265

2021 Results (Ballot Order)					
2021-2022 Student Election Results (Ballot Order)					
Total Ballots Required (3% of Average Enrollment for Spring 2020, Fall 2020, and Winter 2021): 528					
Total Ballots Submitted: 557					
Minimum Number of Votes Required to be Elected (15%): 84					
(Majority Required to be Elected to Contested Positions)					
Yellow = Elected to Senate or Trustee Positions or Measure Passed					
Blue = May be Sworn in as Senators if they so Choose & Seats are Available					
Ballot Number	First Name	Last Name	First Name	Last Name	Vote Count
DASB Constitution/Bylaws Merge and Name Change					
(2/3 Required to Pass)					
Merge DASB Constitution and DASB Bylaws into DASG Bylaws					
1	Yes				452
2	No				54
Change De Anza Associated Student Body (DASB) to De Anza Student Government (DASG)					
3	Yes				414
4	No				93
DASB Senate					
DASB President			DASB Vice President		
1	Anahl	Ruvalcaba	Sarah	Morales	253
2	Eduardo S.	Ovelar Blanco			28
3	Khoa-Nathan	Ngo (DQ)	Fiza	Syed	219
DASB Chair of Finance					
4	Ivy	Sim			108
5	Sharon	Utomo			362
DASB Chair of Student Services and Feedback					
6	Seong min	Bae			DQ
7	Helya	Bahari			116
8	Lauren	Latterell			79
DASB Chair of Marketing and Communications					
9	Sunnie	C.			442
10	Fay	Ahmed			W
DASB Chair of Equity and Diversity					
11	Luiza	Eloy			281
12	Mariana	Gomez			125
13	David	Brown			DQ
DASB Chair of Programs and Events					
14	Catherine	Le			433
DASB Chair of Environmental Sustainability					
15	Afizah	Ghazali			431
DASB Chair of Legislative Affairs					
16	Erin	Valdecenas			426
DASB Chair of Flea Market					
17	Nicole	Howard			217
18	Justin	Toh			231

2021 Results (Ballot Order)					
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Ballot Number	First Name	Last Name	First Name	Last Name	Vote Count
DASB Senators					
19	Saskia	Latievarya			312
20	Joandra	Teja			314
21	Preena	Patel			236
22	Anya	Bergstrom			305
23	Rose	Chan			276
24	Adel	Burieva			288
25	Charlaine	Rusli Jo			273
26	William	Sidik			W
27	Jason	Tjahjadi			242
28	Anita	Chamraj			272
29	Christy	Fan			256
30	Peter	Tran			198
31	Luke	Makinson			265
32	Aki	Baidya			232
33	Sara	Sangari			278
34	Dimitri	Yanovskyi			273
35	Karin	Budi			302
De Anza College					
De Anza College Student Trustee					
1	Michelle	Fernandez			450
2	Max	Meyberg			W
W = Withdrew from the Election					
DQ = Disqualified from the election					



# Passed Structure



- Structure passed with full floor vote at the Wednesday, November 2, 2022 DASG general senate meeting with support from Office of College Life Advisors and Dean of Student Development

# 2023-2024 DASG Committees



## Marketing

Responsible for all outgoing marketing materials & campaigns

- Relay information between the student body and the DASG Senate
- Promote the DASG Senate and all its events and activities
- Managing all DASG social media



## Finance

Allocate budget in an equitable and efficient manner

- Prepare the annual budget of the DASG Senate's accounts
- Audit and evaluate programs funded or requesting funds from DASG
- Evaluate all sources of DASG revenue



## Programs

Organize student events and programs

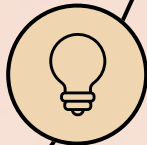
- Plan and host DASG endorsed events, collaboration with clubs or organizations on and off campus.
- Ensure all the DASG events are eco-friendly.



## Student Rights & Equity

Advocate for student rights and ensure equity and diversity is met

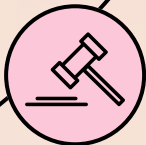
- Continuity of services to students and the preservation of good relations between students and the college
- Make De Anza more equitable and promote diversity throughout campus.



## Administration

Represent the interest of De Anza students at the college, district, state, and federal levels.

- Represent the interest of students at the college, district, state, federal levels.
- Advertise, Promote, and Encourage students to apply for DASG Senate and De Anza Student Trustee positions



## Executive Advisory

Oversee all committees and ensure proper communication

- Keep track of goals of all committees and coordinate the progress of projects performed by the Senate
- Provide leadership to the DASG Senate and its officers

# Executive positions



- Executive
- Committees
- Senator
- Interns

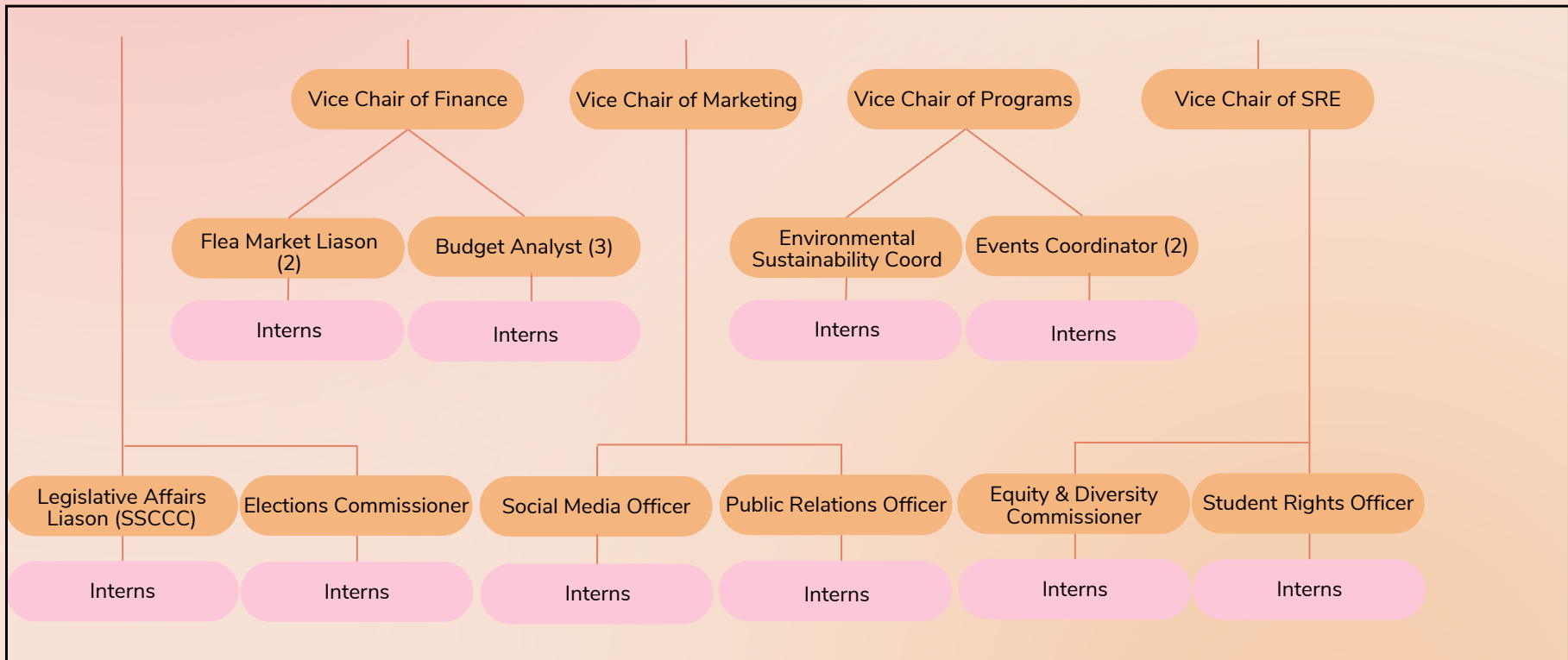


- The circled red positions are executive positions
- Executive duties includes:
  - Oversee all positions, workflow, and goals of specific committee
  - Carry out the functions of their committee by researching and planning tasks
  - Communicate with Senate at large on committee accomplishments and points of collaboration
  - Manage and ensure sufficient responsibilities and efficiency of all positions serving in the committee
  - Work and plan together with the Vice Chair to ensure strength of committee and brainstorm how make the school a better place
  - Meet weekly with respective advisors for report out
  - Attend monthly meeting at Board of Trustees for report out and student rep (Trustee only)
- These positions will be on the ballot during winter general elections similar to past years. They will be decided by the student body at large.

# Officer positions



- The circled dark orange positions are officer positions
- Each officer position comes with its own specific job descriptions
- These positions will be elected during a **Spring Internal Election**. The screening process would be similar to mid-term senator election processes, with opening statements, application overview, and Q&A segment.
- They will be voted on by the current DASG senate, as well as the newly elected executives from Winter Elections.
- Appointing ensures that people can showcase their capabilities and interests rather than automatically winning an election. The additional screening processes account for that issue and to ensure commitment to the senate. The relevant information will be posted online publicly such as resume & reasoning would be publicly advertised.



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## Position Description example: Budget Analyst

### Budget Analyst (5 positions)

OPEN

[Learn how to apply.](#)

- Be proficient in operating Microsoft Excel and PowerPoint
- Attend all Commissions and Committees meeting under the Finance Board
- Serves as a Voting member of the Budget Commissions
- Meet with the ASFC Accountant or the Student Accountants at less than one hour per week, get the historical information of each line item on the ASFC budget, and analyze the budgeted and actual expenses, using Microsoft Excel.
- Make a report for each line item and present them in Finance Board meetings, before presenting them during the budget deliberation process. Organize all the Budget Requests and Finance Board documents.

## Position Description example: Public Relations Officer

### C. DASG Public Relations Officer shall:

1. Submit DASG senate promotional items to external groups, including but not limited to the following:
  - a. La Voz via email every Monday from week two (2) through week ten (10) every quarter with the exception of Summer Quarter.
    - a. DASG/ICC has half page shared advertisement space on La Voz
  - b. Office of Communications via submission form for Quick Notes and Events Calendar every Friday.
  - c. Office of College Life via submission form for Office of College Life Newsletter every Friday
2. Maintain communication and relations with external groups, including but not limited to the following:
  - a. Associated Students of Foothill College (ASFC)
  - b. Inter-Club Council (ICC)
  - c. La Voz
  - d. Guided Pathways
  - e. Office of Communications
  - c. La Voz

# Additional structures



- Along with a detailed job description, each position will come with a list of suggested shared governances for senators to sit on. This is already the case for some committees and has proven to worked well.

Marketing and Communications code, Article 1 section 5A:

## **Section 5: Committee Recommendations**

- A. Recommends members to sit on the following External Shared Governance Committees:
1. Associated Students of Foothill College (ASFC)
  2. Inter-Club Council (ICC)
  3. Guided Pathways
  4. Technology Committee
  5. Educational Technology Advisory Committee (ETAC)

- Additional External Shared Governance assignments will also be displayed on the website as well as marketed out, providing students with more opportunities to participate in Shared Governance if they are not a senator. This is a win-win for Shared Governance and DASG, more student participation (yay!)



# Proposed Structure



## 6 + 1 Internal Committees

Administration  
Finance  
Marketing  
Programs  
Student Rights & Equity  
Executive Advisory

+ ICC

## 7 +1 Executive Positions

President  
Vice President  
Chair of Finance  
Chair of Marketing  
Chair of Programs  
Chair of SRE  
Chair of ICC

+ Trustee  
(paid for by district)

## 18 Senator Positions

**Administration**  
Legislative Affairs Liaison  
Elections Commissioner

**Finance**  
Vice Chair of Finance  
3 Budget Analyst  
2 Flea Market Coordinator

**Marketing**  
Vice Chair of Marketing  
Social Media Officer  
Public Relations Officer

**Programs**  
Vice Chair of Programs  
Environmental  
Sustainability Coordinator  
2 Event Coordinator

**Student Rights & Equity**  
Vice Chair of SRE  
Student Rights Officer  
Equity & Diversity  
Commissioner



# Payment Structure

**President**  
**\$800 per quarter**

**6 Executive**  
**Vice President**  
**Chair of Finance**  
**Chair of Marketing**  
**Chair of Programs**  
**Chair of SSE**  
**Chair of ICC**  
**\$500 per quarter**

## **18 Senator Positions**

- Legislative Affairs Liaison
- Elections Commissioner
- Vice Chair of Finance
- 3 budget analyst
- Vice Chair of Marketing
- Social Media Officer
- Public Relations Officer
- Vice Chair of Programs
- Environmental Sustainability Coordinator
- 2 Event Coordinator
- 2 Flea Market Coordinator
- Vice Chair of SRE
- Student Rights Officer
- Equity & Diversity Commissioner

**\$300 per quarter**

$$(1)800 + (6)500 + (18)300 = 9200$$

$$9200 \times 3 \text{ quarters} = \$27,600$$

$$+ 5 \text{ diversity senator seating: } 5(300)(3) = 4500$$

$$\$27,600 + 4500 = 32,100$$

**Under this model, it costs approx. \$32,100 per year to get senators paid.**

- Payment amount is based on ASFC's current payment structure
- Diversity senator seating: If all positions has been filled and the DASG Senate does not feel the diversity of its membership is in accordance with the demographics of De Anza College, it may add up to 5 additional members to increase the diversity of its membership. Diversity senators will work with the VP to establish their positions and job duties.
- We are exploring funding options



# Payment structures

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- Payments will be processed on a quarterly basis, after your quarter of service. excluding summer since senate does not meet during summer.
- Payments will go through a check-box style quarterly evaluation. Senators' evaluation done by Chair and Vice Chair, President's evaluation done by Trustee.
- We are still in the process of finding out compensation methods. There are several options available:
  - Scholarships
  - Benefits such as transcript notation
  - Parking?
- We have plans of working with Financial aid to ensure that the payments are given out as scholarships, so that undocumented students, international students, and those without a SSN would be able to be compensated.

# Questions?

