

# 2011-12 SSPBT Annual Program Review Update

**IIA. PROGRAM SERVICES**

**Step 1:** Check (x) the common services offered by this program. (These are services that are offered by more than one college program.)

Common Services: Explain this program's role or approach to each checked common service as appropriate

Counseling		Explain:
Advising	<b>x</b>	Explain: We provide advice and guidance to prospective students and parents about college enrollment, academic and career programs, services, and related information.
Orientation		Explain:
Outreach	<b>x</b>	Explain: We serve prospective students and parents through a wide range of outreach activities at high schools including college fairs, career and college nights, presentations, info tables, student ambassadors, application workshops, placement testing, and De Anza campus tours. We provide information about De Anza programs and services and serve as a point of contact for schools, students and parents to support the successful transition of prospective students from high school to college.
Registration		Explain:

**STEP 2:** Check (x) the formal instruction offered by this program (if any). Common services are offered by more than one college program.

Formal Instruction:

Courses		List Courses:(e.g. PEA 1)
Workshops		Name:
Trainings		Name:
Seminars		Name:

**Step 3:** Name the unique services offered by this program. Unique services are offered only by this program (limit 9).

**Step 4:** Check (x) the **top 5 areas** that each unique service supports or addresses.

Unique Services →									
↓ Supports/Addresses									
Student's Academic Goals									
Student Equity Goals									
Student Access	<b>x</b>								
College Enrollment Goals	<b>x</b>								
Student Retention Rates									
Student Persistence Rates									
College Diversity Goals	<b>x</b>								
Federal Mandates									
State Mandates									
<b>Strategic Initiatives:</b>									
Community Collaborations									
Cultural Competency									
Outreach	<b>x</b>								
Individual Attention									
<b>Institutional Core Competencies:</b>									
Communication/Expression									
Information Literacy	<b>x</b>								
Physical/Mental Wellbeing									
Global,Cultural,Social, Env. Awareness									
Critical Thinking									

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