



SLO Core Team Meeting Minutes:

Randy Bryant, Jim Haynes, Anu Khanna, Coleen Lee-Wheat, Mary Pape, Toño Ramirez

At PE 610; 9:45 am - 10:45 am

**Date: September 12, 2012**

TOPIC	Purpose	LEADER	Notes
Newsletter	I/D/A	Mary & Toño	<ul style="list-style-type: none"> <li>• Draft was approved.</li> <li>• Mary will request that Karen Chow send it to all faculty using her listserv.</li> <li>• Mary will make poster size copies: 1 – 2 for each Division office.</li> </ul>
Opening Day	I/D/A	All	<ul style="list-style-type: none"> <li>• Self-assessment SLO Process Survey is online ready for faculty to use. Thank you to Mallory for completing and posting it and to Coleen for her updates.</li> <li>• Toño will develop some brief words to be included in B. Murphy’s address to inform campus about the ICC Taskforce, remind everyone about the upcoming ACCJC follow-up visit, and encourage everyone to complete SLOAC work</li> <li>• Mary has prepared separate memos for the deans and department chairs, informing them of our ‘asks’ for opening day meetings:</li> <li>• Each department will run a report of their current SLOAC work from within TracDat, and will complete a survey (<a href="http://irp.fhda.edu/cgi-bin/rws5.pl?FORM=SLO">http://irp.fhda.edu/cgi-bin/rws5.pl?FORM=SLO</a>) to act as a self-assessment for SLOAC progress. The survey will also help update the evidence of our college's progress towards meeting ACCJC expectations for proficiency for Fall of 2012 for the report due on October 15. The following are the hybrid areas: APE (PEA) -&gt; Jim; Hope (SPED -&gt; Sandra Kovach-Long ;</li> </ul>

			<p>DSS (SIGN&lt; SPED) -&gt; Karen Glapion; EDC (GUID) -&gt; Deborah Centanni; Athletics -&gt; KulWant Singh, SCC (SKILL) Diana Alves de Lima; Library (LCEN) -&gt; Lena Chang; and Counseling (COUN) -&gt; Robert Alexander.</p> <ul style="list-style-type: none"> <li>• On Thursday, September 20 from 3:00 pm until 4:00 pm there will be a “help shop” for faculty to stop for assistance on any aspect of the SLO Process.</li> </ul>
ACCJC Report	D	All	Evidence for rubric statements 4 & 5 needed as pdf files. Jim will do this.
Steering Committee Meeting Agenda		Toño	<ul style="list-style-type: none"> <li>• In addition to other relevant agenda items, there is a need to focus on plans for SLO process sustainability. To this end support from the Division Deans is necessary. Also, a plan for quality control needs to be developed.</li> <li>• Draft of agenda was reviewed, updated, and approved.</li> </ul>
Next Meeting	I	All	<ul style="list-style-type: none"> <li>• SLO Steering Committee meeting: Tuesday, September 18 Admin 109, 3:00 – 5:00 pm</li> <li>• SLO Core Meeting: Thursday, September 27 at 1:30 -2:20 pm at LCW 16</li> </ul>



SLO Core Team Meeting Minutes:

Randy Bryant, Jim Haynes, Anu Khanna, Coleen Lee-Wheat, Mary Pape, Toño Ramirez  
 Marisa Spatafore, Mallory Newell

**Thursday September 27**, LCW (Jim’s new area”; 1:30 – 2:20 pm

<b>TOPIC</b>	<b>Purpose</b>	<b>LEADER</b>	<b>Notes</b>
Approval of Steering Committee Minutes	I/D/A	All	<ul style="list-style-type: none"> <li>• General consensus was that meeting generated good dialog concerning the direction of the SLO/SSLO/AUO efforts</li> <li>• Minutes were approved.</li> </ul>
ACCJC Report	D/A	Marisa	<ul style="list-style-type: none"> <li>• The Follow-Up Report and the Report on the status of Proficiency on the Student Learning Outcome process were discussed and updated.</li> <li>• Documents as evidence will be finalized and given to Marisa and Lois on October 9.</li> <li>• Tentative date set for the ACCJC site visit is Oct 23-24.</li> <li>• Presentation to the Deans should be scheduled prior to the ACCJC visit.</li> </ul>
Critical Thinking Task force	I/D	All	<ul style="list-style-type: none"> <li>• 7 10 faculty members remain active on the Critical Thinking Task Force.</li> <li>• Two times will be selected for the next meeting to facilitate the highest attendance based on availability sent to Toño from each member.</li> </ul>
Survey	I/D/A	Tono	Mallory will send summary reports from the SLO survey administered over Opening Days 2012-13.