



SLO Core Team Meeting Minutes

Present: Veronica Avila, Amy Leonard, Mary Pape, Toño Ramirez

**Thursday, Sep 24, 2015, L76, 6:30 – 7:20 am**

<b>TOPIC</b>	<b>Purpose</b>	<b>LEADER</b>	<b>Notes</b>
Steering Committee	D/A	All	Notes from the meeting of Wednesday, Jun 24 were discussed.
SLO Website	D/A	All	The SLO website will be redesigned to make AUO and SSLO pages easier to navigate to. The SLO home page will contain very visible buttons to click to either the AUO or SSLO pages. The green box with the information that faculty need most frequently will move to the top of the page.
Presentation to Academic Senate	I/D/A	All	The 2014-15 progress report for SLO work was presented to the Academic Senate on Monday, June 22 . The presentation is posted on the SLO website.
New Faculty Orientation	I/D/A	Mary, Veronica	New faculty, staff, and administrators were introduced to the SLO process at De Anza College on August 25, 2015. Veronica explained the AUO/SSLO concepts and Mary outlined the SLO process for instructional areas. The presentation is posted on the SLO website.
District Opening Day Workshops	I/D/A	Toño	<p>On District Opening day, Toño, Veronica, and Mary along with Roseann Berg from Foothill College conducted a workshop titled <i>Making It Meaningful: Authentic and Innovative Outcomes Assessment in the Foothill-De Anza Community College District</i>.</p> <p>This was the rollout of the rubric developed by Toño that will serve as the guide to improve the SLO process by providing quality control for SLOAC and PLOAC work. A task force will be formed that will apply the rubric to completed assessments. A beginning list of volunteers for this task force includes: Hassan Bourgoub, Nancy Evans, Paul Klumpe. Amy will approach the Curriculum</p>

			<p>Committee for more volunteers. The long-range plan is to choose courses randomly from the list of courses due for 5-year revision during the given academic year. However, to begin the process the chosen courses will be those that members of the SLO Core team are familiar with: CIS 22A, EWRT 1A, and READ 70 to name a few.</p> <p>List of attendees for the workshop: Stephen Fletcher, Ruben Abrica , Hassan Bourgoub, Frank Cascarano, Harman Dhaliwal, Nancy Evans, Joy Holland, Carol Johnson, Zack Judson, Paul Klumpe, Byron Lilly, George Oehlsen, Ira Oldham, Sarah Parikh, Iva Tracey, Letty Wong, LaDonna Yumori-Kaku,</p> <p>The slides used for the workshop and the rubric are posted on the SLO website.</p>
ACCJC Changes	I/D/A	Coleen	<p>From the slide presentation authored by Andrew LaManque titled: <i>Misc Notes from ACCJC Training Spring 2015</i> the following points were discussed.</p> <ul style="list-style-type: none"> <li>▶ Tie the assessments of SSLOs and SUOs more directly to focus on the effects the outcomes have on student learning. Example of Student / Academic Services Outcomes Assessment <ul style="list-style-type: none"> <li>◦ English faculty assign students to write about their experience with registration process</li> </ul> </li> <li>▶ De Anza College does not have the following instructional programs <ul style="list-style-type: none"> <li>◦ Noncredit</li> <li>◦ Fee based</li> <li>◦ Community education</li> </ul> </li> <li>▶ The statement from Andrew’s presentation “Focus on disaggregation that would provide data that would allow the college to improve outcomes for students” seems to indicate that only a subset of data needs to be disaggregated. Perhaps</li> </ul>

			<p>certain courses will be chosen to collect disaggregated data. Which classes would depend upon some specific criteria such as facts needed by the IPBT to make decisions or the comparison of success between on campus and fully online classes.</p>
AUOs	D/A	Mallory, Veronica	<p>Mallory provided us with the following link as a model for our AUO work:  <a href="http://www.miracosta.edu/officeofthepresident/accreditation/AUO.html">http://www.miracosta.edu/officeofthepresident/accreditation/AUO.html</a>  Veronica will be using this as she develops workshops and materials for AUO and SSLO areas. A workshop for AUO leads is tentatively scheduled for Friday, October 16. Mallory will assist Veronica in the development of the workshop. Mary will attend as assistant for any TracDat questions.</p>
TracDat 5	I	Mary	<p>TracDat 5 is fully implemented including Program review. TracDat Manual for entering course level assessment data is posted on the website.</p> <p>Workshop was held at 8:00 am on Friday September 18 for SLO Liaisons. In attendance were: Mike Appio, Lena Chang, Mark Healy, Zack Judson, Amy Leonard, Bryon Lilly, Jim Nguyen, Rachel Pacheco, Jeff Schinske, Ravjeet Singh, Li Wei Sun.</p> <p>Foothill College will be hosting Nuventive Users' Group conference from 9:00 am – 3:00 pm on Tuesday, October 6, 2015.</p>
Newsletter	D/A	Mary	<p>Updates to the Newsletter were discussed. The September Newsletter will contain the following two articles:</p> <ul style="list-style-type: none"> <li>• Article on “Making it Meaningful” Workshop</li> <li>• Explanation of TracDat 5</li> </ul>