



SLO Core Team Meeting Minutes

Veronica Avila, Karen Chow, Mae Lee, Mallory Newell (PDL), Mary Pape, Dawn Lee Tu

Tuesday, February 14, 2023; 12:30 – 1:20 pm on Zoom

Present: Veronica Avila, Mary Pape

TOPIC	Purpose	LEADER	Notes
Notes for January 2023	D/A	Mary	Approved notes for January 2023
Meeting with AVPI	D	Mary, Veronica	Meeting with Thomas Ray on Thursday, February 2, 2023 was informative for all. Veronica presented the progress on Student Service Areas in the implementation of CAS Standards. Thomas requested that the faculty be told of their expectations regarding course level outcome assessments. As a first step in this Mary will request to be on the Chairs Meeting agenda which is scheduled for February 10 th .
SLO Symposium	D/A	All	10 th SLO Symposium: <ul style="list-style-type: none">• At Taft College, Instituted Board Policy – One day of professional development dedicated to SLO assessment at the beginning of each term. BP 4024• Invite a speaker: Jarek Janio• Other names for SLO work 1) Learning Outcomes or 2) skills and competencies.• ASCCC DEI Equity in Curriculum Model Principles and Practices
Program Review	I/D	Mary	Mary intends to continue attending Budget Task Force and PAC meetings:

			<p>Budget Task Force – Meetings Thursday 3:00 – 4:30 pm Zoom: https://fhda-edu.zoom.us/j/89235212754</p> <p>PAC – Meetings Tuesday 10:00 – 11:30 am Zoom: https://fhda-edu.zoom.us/j/81430258762?pwd=S2tNWIFPZmpOZUVBRIU3SzNnVlpEUT09</p> <p>Student Success Analytics -> Precision Campus -> Program Review -> De Anza College - Instructional Annual Program Review - 2022-23</p> <p>Set-up Template Management -> Choose “Template Management” from hamburger icon Choose second to last template “De Anza Instructional Program Review - 2022-23”. Wrench – change, add, delete questions People symbol – add new template user, dump info to Excel, print complete pdf or condensed</p>
SSLO Assessments	I/D/A		<p>Mary attended the Student Services Leadership meeting at 1:30 on Thursday January 26, 2023. CAS Standards Coaching Team: Dr. Dawn Le, Dr. Hyon Chu Yi-Baker, and Michele Lebleau Burns. Topics were: Reporting out: Report Template was shared. Give five most important findings. Why are they most important? Assessments: Think of something specifically related to assessing SLOs. Revise SLOs? New SLOs? OKRs – Objectives & Key Result Presentations: On slide “I will [objective] as measured by [key results].</p>
SLO Assessments	I/D/A	Mary	<p>Mary will be presenting to the First Year Experience faculty on Friday, February 10, 2023 from 8:30 – 9:30 am. The outcome is stated as</p>



SLO Core Team Meeting Minutes

Veronica Avila, Karen Chow, Mae Lee, Mallory Newell (PDL), Mary Pape, Dawn Lee Tu

Tuesday, February 14, 2023; 12:30 – 1:20 pm on Zoom

TOPIC	Purpose	LEADER	Notes
SLO Assessments	I/D/A	Mary	<p>FYE Presentation: Mary presented an overview of SLO process to First Year Experience faculty on Friday, February 10, 2023. The outcome was that each attendee would be able to document an assessment using the Microsoft form “Student Learning Outcome Assessment Form -> eLumen Collection Method v2”</p> <p>Chairs Meeting Presentation: Presentation was given at the Chairs Meeting of February 10, 2023 for the purpose of informing faculty what is expected in regards to assessment of course level outcome assessments, the timeline for completing such assessments, documentation of assessments. It was emphasized that assessment work proceeds continuously while eLumen is prepared for being a repository. The first ask of faculty on eLumen will be that each department needs to map each course level outcome to program level outcome and each course level outcome to an institutional level outcome.</p> <p>Mary is to have a mock up of the assessment implementation in eLumen for our meeting of February 21, 2023.</p> <p>Mary will update Student Learning Outcome website adding a landing page that will explicitly lead a user to the area of outcomes they are interested in: instructional outcomes (CSLOs, PSLOs), student services outcomes (SSLOs), or administrative unit outcomes (AUOs).</p>